



# CITY OF LA PINE, OREGON REGULAR CITY COUNCIL MEETING

Wednesday, January 8, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/82809647455>

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

*The Regular City Council meeting is a business meeting of the elected members of the La Pine City Council, in which matters that have come before the City in application, or legislatively/judicially by process can be acted upon under Old and New business. Matters that are not formally before the City or have yet to be initiated by application cannot be officially acted upon. If any party would like to initiate an action through process or application, city administrative staff are available during the regularly scheduled business hours of City Hall to provide assistance.*

## AGENDA

### CALL TO ORDER

### ESTABLISH A QUORUM

### PLEDGE OF ALLEGIANCE

### ADDED AGENDA ITEMS

*Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council*

### OATH OF OFFICE

1. Office of the Mayor – Earls ..... 3.
2. City Council Office – Ignazzitto ..... 4.
3. City Council Office – Curtis-Thompson ..... 5.

### PUBLIC COMMENTS

*Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.*

*Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the City Council and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer*

*to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.*

**CONSENT AGENDA**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If a separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

- 1. 12.11.2024 Regular City Council Minutes..... 6.
  - a. Public Comment Form – C. Anderson..... 12.
  - b. Public Comment Form – W. Elliott..... 13.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- 1. Election of Council President
  - a. Staff Report..... 14.
- 2. Councilor Committee Assignments
  - a. Staff Report..... 15.
  - b. Committee Considerations 2024-2025..... 16.
  - c. Committee Inventory..... 23.
- 3. Planning Commission Reappointment
  - a. Staff Report..... 24.
  - b. T. Myers ..... 26.
  - c. L. Bauman..... 28.

**OTHER MATTERS**

**PUBLIC COMMENTS**

*Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.*

*Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the Planning Commission and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.*

**STAFF COMMENTS**

**MAYOR & COUNCIL COMMENTS**

**EXECUTIVE SESSION: per ORS 192.660 if necessary**

**ADJOURNMENT**



L A P I N E

O R E G O N

# *Official Oath of Office*

## **City of La Pine**

I, Jeannine Earls, do solemnly swear that I will support the laws and constitutions of the United States and of the State of Oregon, and that I will, to the best of my ability, honestly and faithfully discharge the duties of Mayor for the City of La Pine for the term commencing January 8, 2025, and ending December 31, 2027.

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Jeannine Earls, Mayor

Dated this 8<sup>th</sup> day of January, 2025

State of Oregon            )  
  ) SS  
County of Deschutes        )

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Amanda Metcalf, Notary Public



L A P I N E

O R E G O N

*Official Oath of Office*

**City of La Pine**

I, Courtney Ignazzitto, do solemnly swear that I will support the laws and constitutions of the United States and of the State of Oregon, and that I will, to the best of my ability, honestly and faithfully discharge the duties of City Councilor for the City of La Pine for the term commencing January 8, 2025, and ending December 31, 2029.

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Courtney Ignazzitto, City Councilor

Dated this 8<sup>th</sup> day of January, 2025

State of Oregon            )  
  ) SS  
County of Deschutes        )

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Amanda Metcalf, Notary Public



L A P I N E

O R E G O N

*Official Oath of Office*

**City of La Pine**

I, Janis Curtis-Thompson, do solemnly swear that I will support the laws and constitutions of the United States and of the State of Oregon, and that I will, to the best of my ability, honestly and faithfully discharge the duties of City Councilor for the City of La Pine for the term commencing January 8, 2025, and ending December 31, 2029.

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Janis Curtis-Thompson, City Councilor

Dated this 8<sup>th</sup> day of January, 2025

State of Oregon            )  
  ) SS  
County of Deschutes        )

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Amanda Metcalf, Notary Public



**CITY OF LA PINE, OREGON**  
**REGULAR CITY COUNCIL MEETING**

Wednesday, December 11, 2024, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/82220173156>

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## **MINUTES**

### **CALL TO ORDER**

Mayor Richer called the meeting to order at 5:30 p.m.

### **ESTABLISH A QUORUM**

#### Council

Mayor Richer

Council President Van Damme

Councilor Shields

Councilor Ignazzitto

Councilor Morse

#### Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Brent Bybee – Community Development Director

Rachel Vickers – Associate Planner

Amanda Metcalf – City Recorder

### **PLEDGE OF ALLEGIANCE**

Mayor Richer led the Pledge of Allegiance.

### **ADDED AGENDA ITEMS**

There were no added agenda items.

### **PUBLIC COMMENTS**

Chuck Anderson, a resident of 16676 Tannenhorst Drive, made a public comment regarding a previous citizen's comment at the last meeting. He stated that Mr. Henderson had raised a complaint about his water meter and inquired if a decision had been made.

Mayor Richer responded that there was no decision for the City Council to make. Mr. Henderson had made a public comment to the Council, and there was no action for the Council to rule on.

Wes Elliott thanked everyone for their time and shared that he had received a call from City Manager Wullschlager earlier regarding his property and the decision about the System Development Charges (SDC) fees.

He explained that the City's methodology for calculating transportation SDCs is based on an interpretation of the City Code. He also noted that, despite relocating his business to a new site with existing utilities, he would still be required to pay transportation SDCs.

City Manager Wullschlager clarified that older businesses established before the City's incorporation were not initially charged SDCs. However, if such businesses relocate and the nature of their use changes, a new transportation SDC is calculated. Additionally, if the new business results in an increase in trip rates, the business will need to pay the difference corresponding to the increase.

### CONSENT AGENDA

1. 11.13.2024 Joint BoCC and City Council Meeting Minutes
  - a. Public Testimony Sign In Sheet – 01TA-24
  - b. Public Comment Z. Stathakis
  - c. Public Comment B. Huntamer
  - d. Public Comment S. Henderson
  - e. Public Comment Submission S. Henderson
2. Financial Reports October 2024
  - a. Financial Summary
  - b. Interest Report
3. Chamber of Commerce Financial Reports 1st Quarter
  - a. Letter from the Chamber of Commerce
  - b. Profit and Loss Report

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Shields seconded the motion.* Motion passed unanimously.

### OLD BUSINESS:

1. Ordinance 2024-02 Development Code Amendments
  - a. Staff Report
  - b. Ordinance 2024-02

Community Development Director Bybee presented to the Council Ordinance 2024-02 for a second reading and consideration. He gave a brief summary of the ordinance. There were no deliberations from the Council.

Councilor Ignazzitto made a motion to approve Ordinance 2024-02 as presented by Staff. *Councilor Morse seconded the motion.* Mayor Richer asked for a roll call vote:

Council President Van Damme – Aye

Councilor Shields – Nay

Councilor Ignazzitto – Aye

Councilor Morse – Aye

Motion passed with a majority vote.

**NEW BUSINESS:**

1. La Pine 2045 Update Presentation

Community Development Director Bybee provided the Council with an update on the comprehensive plan, La Pine 2045. He presented the 'Growth for All' map, developed by consultant 3J, and compared the original version to a revised version that included staff edits. He also noted that additional edits were suggested by the Planning Commission following their review of the map.

Councilor Morse inquired about an open green area on Willow, noting that there is currently a home on this property.

Community Development Director Bybee noted this change and clarified that the map does not alter existing zoning but serves as a guiding document for future development.

Councilor Ignazzitto requested clarification on the definition of mixed use and its allowable uses. She also asked whether the staff map reflects an expansion of the commercial zone within the downtown overlay.

Community Development Director Bybee confirmed this and elaborated on the current zoning area and the proposed revisions in the staff-edited map.

Councilor Van Damme expressed support for the proposed roundabout at the intersection of Huntington and Burgess.

Councilor Shields expressed concern about the proximity of high-density residential zoning to the industrial zone and proposed the introduction of a buffer zone to separate them.

The Council unanimously agreed that the wetlands should remain designated as greenspace.

Community Development Director Bybee outlined upcoming joint work sessions with the Planning Commission, noting that staff would require high-level policy direction.

Finance Director Ivans clarified that the open green area on Willow, which Councilor Morse had referenced earlier, should be indicated at a different location on the map.

2. Business Oregon

- a. Staff Report
- b. Y19008 Amendment 2
- c. S17027 Amendment 3

Finance Director Ivans presented the staff report on two proposed amendments to the Business Oregon Water/Wastewater Fund Contracts.

She explained that inadvertent discoveries made in March 2024 had a significant impact on the project completion date. She also noted that it is standard practice to make adjustments and clarify contract language toward the end of a project.



Director Ivans stated that T19008 Amendment 2 extends the contract date, while S17027 Amendment 3 adjusts the contract completion date and incorporates two housekeeping changes. She stated that staff have no concerns with these amendments and recommends their approval with separate motions.

Councilor Ignazzitto made a motion to approve amendment 2 of agreement Y19008 with Business Oregon. *Councilor Morse seconded the motion.* Motion passed unanimously.

Council President Van Damme made a motion to approve amendment 3 of agreement S17027 with Business Oregon. *Councilor Shields seconded the motion.* Motion passed unanimously.

1. 03 Employee Handbook Amendments
  - a. Staff Report and Updated Employee Handbook
  - b. Resolution 2024-21 Approving the Proposed Amended Employee Handbook

Finance Director Ivans presented the staff report regarding proposed amendments to the employee handbook. She noted that the handbook was last updated in 2017; however, she was unable to locate any record of formal approval for that version.

She explained that the Council will be formalizing some existing changes and introducing a new policy aimed at helping the City maintain its competitive position as a public employer. She included the updated handbook for the record and provided an overview of the changes, specifying whether each policy is already in place, newly proposed, or requires housekeeping adjustments.

Councilor Ignazzitto made a motion to approve Resolution 2024-21, a resolution approving proposed amendments to the La Pine Employee Handbook. *Councilor Morse seconded the motion.* Mayor Richer asked for a roll call vote:

Council President Van Damme – Aye

Councilor Shields – Aye

Councilor Ignazzitto – Aye

Councilor Morse – Aye

Motion passed unanimously.

2. Proclamation 2024-03 Election Results
  - a. Staff Report
  - b. Proclamation 2024-03

City Manager Wullschlager presented a staff report for Proclamation 2024-03 declaring the election results.

Councilor Ignazzitto made a motion to approve Proclamation 2024-03, a proclamation of the City of La Pine declaring the results of the November 5, 2024, General Election. *Council President Van Damme seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Morse – Aye

Councilor Ignazzitto – Aye

Councilor Shields – Aye

Council President Van Damme – Aye

Motion passed unanimously.

**OTHER MATTERS**

City Manager Wullschlager presented a Recognition of Excellence to Mayor Richer and Council President Van Damme in honor of their tenure with the City Council.

**PUBLIC COMMENTS**

There were no public comments.

**STAFF COMMENTS**

Finance Director Ivans did not have any comments.

City Recorder Metcalf did not have any comments.

Community Department Director Bybee did not have any comments.

Associate Planner Vickers did not have any comments.

City Manager Wullschlager did not have any comments.

**MAYOR & COUNCIL COMMENTS**

Council President Van Damme did not have any comments.

Councilor Shields did not have any comments.

Councilor Ignazzitto did not have any comments.

Councilor Morse did not have any comments.

Mayor Richer did not have any comments.

Mayor Richer adjourned the regular meeting for the executive session at 6:45 p.m.

**EXECUTIVE SESSION: per ORS 192.660 (2)(i)**

Mayor Richer opened the executive session at 6:45 p.m.

Mayor Richer closed the Executive Session at 7:20 p.m.

Mayor Richer reopened the regular meeting at 7:20 p.m.

**STAFF COMMENTS**

City Manager Wullschlager spoke with the Council about the primary tree that is lit for the Christmas holiday to inquire if the Chamber had plans on performing a tree lighting ceremony as in years past. The council did not have specificity on a proposed tree lighting.

City Manager Wullschlager thanked Council President Van Damme and Mayor Richer again for their service and told them they would be missed from the Council.

**MAYOR & COUNCIL COMMENTS**

Mayor Richer asked for Council comments.

Councilor Morse had no comments

Councilor Ignazzitto thanked both Councilor Van Damme and Mayor Richer for their service and mentioned her appreciation of the time she got to work with them.

Councilor Shields wished everyone a Merry Christmas and Happy Holidays.

Councilor Van Damme thanked everyone for the time they worked together and mentioned that she will miss the work with the Council.

Mayor Richer also expressed his appreciation of the Council and mentioned that in his role, being his second as Mayor of a community, he very much enjoyed working with this Council.

**ADJOURNMENT**

Mayor Richer adjourned the meeting at 7:24 p.m.



# PUBLIC COMMENT FORM

Completed forms will be collected prior to the start of the meeting. Comments will be limited to 3 minutes and restricted to the topics indicated below. All remarks and questions must be addressed to the presiding officer, only. Comments will be respectful. Harsh and/or abusive language will not be permitted. (This document is a public record)

***I would like to comment on:***

**Agenda Item** Topic #: \_\_\_\_\_  in support of  in opposition to  as an interested party  
Topic Title: \_\_\_\_\_

**Non-Agenda Item** Topic (Provide brief description): Scott Henderson  
Water meter issue - Was addressed

Name: Chuck Anderson

City of La Pine Resident:  YES  NO

Phone: 541-410-6202

Organization (if applicable): \_\_\_\_\_





## CITY OF LA PINE

### STAFF REPORT

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Meeting Date: January 08, 2025  
TO: City Council  
FROM: Geoff Wullschlager, City Manager  
SUBJECT: Election of Council President

- |                                     |                         |                          |                                   |
|-------------------------------------|-------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/>            | Resolution              | <input type="checkbox"/> | Ordinance                         |
| <input type="checkbox"/>            | No Action – Report Only | <input type="checkbox"/> | Public Hearing                    |
| <input checked="" type="checkbox"/> | Formal Motion           | <input type="checkbox"/> | Other/Direction: Please see below |
- 

#### Councilmembers:

Section 9 of the City Charter requires the election of a Council President at the first meeting of each year. The Council President presides over meetings in the absence of the mayor and acts as mayor when the mayor is unable to perform their duties. The City's last Council President was Cathi Van Damme who is no longer serving on the Council.

Please consider whom you feel would be best positioned to serve in this capacity. A motion is required to complete this process. The chair (Mayor) will ask if anyone has a motion to entertain with respect to a candidate they would like to put forward. If there is a motion, the chair will then ask for a second. If there is a second, the chair will then ask for a roll call vote in which each sitting/voting member will either vote in the affirmative (aye) or in opposition (nay). Three votes in the affirmative support the motion and the chair, upon receiving this vote will state that the motion passes, and the Council President will be noted for the record.

#### Recommended motion:

"I move that we appoint [councilor] as Council President for the calendar year of 2025." This will need to be followed by a second from a voting member of the Council, and then a roll call vote by the chair.



**CITY OF LA PINE**

STAFF REPORT

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Meeting Date: January 08, 2025  
TO: City Council  
FROM: Geoff Wullschlager, City Manager  
SUBJECT: City Council Sub Committee Appointments

- |                          |                         |                                     |                  |
|--------------------------|-------------------------|-------------------------------------|------------------|
| <input type="checkbox"/> | Resolution              | <input type="checkbox"/>            | Ordinance        |
| <input type="checkbox"/> | No Action – Report Only | <input type="checkbox"/>            | Public Hearing   |
| <input type="checkbox"/> | Formal Motion           | <input checked="" type="checkbox"/> | Other/Direction: |

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Councilmembers:

At the beginning of each calendar year, we review the sub-committee appointments for the upcoming twelve-month period. These sub-committee appointments provide Council members, and executive staff the opportunity to engage with regional partners and other local governments in a number of policy functions and interests in furthering our collective concerns and pursuits.

Each committee meets at different intervals and times so please review the attached roster to take inventory of the current appointments, and what may be of interest for the upcoming year. It is of note that several seats were held by Mayor Richer and Council President Van Damme, that will now be vacant or have been temporarily filled by me. It is also important to know that some of the seats are most appropriately filled by the current Mayor, which we can discuss.

Action: Discuss the current allotment of assignments with City staff and consider any adjustments or additional appointments for 2025.



### Committee Appointment Consideration 2024-2025

1. Central Oregon Area Commission on Transportation (COACT): Cathi Van Damme
2. Central Oregon Intergovernmental Council (COIC): Courtney Ignazzitto
3. Central Oregon Cities Organization (COCO): Geoff Wullschlager (Generally attended by Mayor)
4. Sunriver/La Pine Economic Development (SLED): Geoff Wullschlager
5. League of Oregon Cities (LOC) – Small Cities Network: Mike Shields
6. Deschutes River Basin Water Study Group: Vacant – **No future meetings scheduled**
7. Urban Renewal Agency (URA): Courtney Ignazzitto
8. Coordinated Homeless Response Office (CHRO): Geoff Wullschlager - temporarily (Generally attended by an elected body member)
9. Regional Solutions Center: **No future meetings scheduled**
10. Regional Housing Council (RHC): Geoff Wullschlager (Generally attended by elected body member)
11. Newberry Regional Partnership (Executive Committee) (NRP): Geoff Wullschlager
12. Newberry Regional Partnership (Advisory Committee) (NRP): Courtney Ignazzitto
13. Regional Housing Council – Subcommittee (RHC Subcommittee): Geoff Wullschlager
14. La Pine Basin All Lands Partnership Meeting (LPB): Geoff Wullschlager





15. Central Oregon Cities Organization – Water Subcommittee (COCO): **Vacant**

**Committee Descriptions:**

1. Central Oregon Area Commission on Transportation (COACT):

COACT reviews the process for determining transportation infrastructure needs, capital investments, and project priorities in the Central Oregon region. Other COACT functions include advocating for Central Oregon transportation issues to neighboring regions, area legislators and other interested organizations, and advising the Oregon Transportation Commission on state and regional policies affecting Central Oregon’s transportation system. **COACT meets quarterly.** The COACT Executive Committee meets on the first Thursday in months without a COACT meeting.

Currently meeting in person and via zoom form 3:00 – 5:30 p.m., quarterly.

2. Central Oregon Intergovernmental Council (COIC):

In 1972, COIC was designated a Council of Governments organized under ORS 190. Services are provided to the counties of Crook, Deschutes and Jefferson and the cities of Bend, Culver, La Pine, Madras, Metolius, Prineville, Redmond and Sisters. COIC employs more than 100 people and services in the following areas: employment and training, alternative high school education, business loans, transportation, and community and economic development. The majority of the COIC Board is comprised of elected officials appointed by each of these member governments. Other “appointed” members of the Board are from private business, Post-Secondary Education, and Chambers of Commerce.

Currently meeting via zoom the first Thursday of each month at 5:30 – 7:30 p.m. (In person location- COIC offices Bend)

3. Central Oregon Cities Organization (COCO):

On May 28, 2002, the cities of Bend, Culver, Madras, and Redmond formally created the Central Oregon Cities Organization. COCO's purpose was to effectively and efficiently promote the common interests of the cities in Central Oregon, such as issues of water, transportation, economic development, school funding and tax reform.

Since its inception, COCO has grown to also include the cities of La Pine, Maupin, Metolius, Prineville, and Sisters.

Current initiatives are focused on the recognition of regional political interests form member agencies, policy assessment, and lobbying efforts.



Currently meeting via zoom on the third Monday of each month at 11:30 a.m. (In person location - Redmond City Hall)

4. Sunriver/La Pine Economic Development (SLED):

SLED is a partnership with EDCO (Economic Development for Central Oregon) and local business leaders to further Economic Development in the area. The Board's mission is to create a diversified local economy and a strong base of middle-class jobs in Central Oregon, primarily focusing on traded sector business. The Board's current work is centered on expansion of the La Pine Industrial Park, attraction of new businesses to La Pine, and growth in south county economic vitality.

Currently meeting in person on the second Tuesday of each month at 12:00 p.m. (La Pine City Hall)

5. League of Oregon Cities – Small Cities Network:

The LOC Small Cities program is a forum for members to learn from and network with each other. Agendas include a topic selected by the particular region and a round table discussion about issues facing cities in attendance. The League does not solicit or accept ideas for topics other than from member cities or state agencies.

Currently meeting – intermittently (generally quarterly) during regular business hours. (Locations vary throughout Deschutes County – generally at a member City Hall)

6. Deschutes River Basin Water Study Group:

BSWG's purpose is to manage a Basin Study with the Bureau of Reclamation that builds upon past work to update groundwater and surface water models, develop a basin-specific climate analysis, update supply and demand projections, and identify specific actions that can be taken to resolve water issues in the basin. Study results will be used to build a long-term basin water management plan to guide sustainable water management actions in the future. The study brings together a diverse set of stakeholders to seek specific solutions for resolving water supply and demand imbalances for agriculture, municipal, and instream uses in the Upper Deschutes River Basin.

**No future meetings scheduled**

7. Urban Renewal Agency:

The City of La Pine Urban Renewal Agency is a local citizens board who endeavor to make the La Pine Urban Renewal area more cohesive in terms of access and appearance and investing in improvements. This agency board is separate from City Council with its own bylaws and meetings but is appointed by the La Pine City Council, has its own budget administered by City



staff, and has the ability to act quasi legislatively by passing resolutions and proclamations. They do not have the ability to independently pass new laws (ordinances) or to make orders but can refer items to the City Council. They are currently working on the La Pine Archway project concept and the Storefront Improvement Program.

Currently meeting in person, the first Tuesday of each month at 3:00 p.m. (La Pine City Hall)

8. Coordinated Houseless Response Office:

The CHRO board is made up of elected officials of Bend, Redmond, Sisters, La Pine, and Deschutes County that was funded under HB 4123 which provided \$1,000,000.00 in initial funding. The board considers plans, projects, and concepts in addressing ongoing houselessness throughout Deschutes County. The office applies an 'all strategies' approach to creating a high-performance system that responds differently, urgently, and at scale. They especially seek opportunities to implement long-term solutions that are evidence-based and trauma-informed. These proven solutions inform the focus of our major strategic initiatives and investments.

Currently meeting in person, with City Manager Wullschlager serving as Mayor Richer's proxy. The board meets the third Thursday of each month at 11:00 a.m. (Deschutes County main building). The board would prefer an elected member from La Pine serve in a permanent role.

9. Regional Housing Council:

The Central Oregon Intergovernmental Council (COIC) has formed a Regional Housing Council (RHC) to strengthen the region's response to housing and houselessness needs in Central Oregon. The RHC is a representative body of community leaders, elected officials, and housing/houselessness stakeholders to engage in mutual learning, identify shared priorities, and serve as a regional voice. The RHC value proposition is to provide all communities in the Central Oregon region – cities, counties, and tribes – the ability to work together on shared needs, build coordinated approaches, and provide unified feedback to State agencies. The RHC will draw from shared knowledge and resources to identify and advocate for regional needs and priorities. The regional nature of the RHC also permits an economies of scale model to increase the capacity and efficiencies of smaller communities.

Currently meetings are in person with an option for online participation and City Manager Wullschlager attends but is not a "voting member" as this designation is reserved for elected members from each community. The council would prefer that an elected member from La Pine serve in a permanent role. The council meets on the third Monday of each month at 5:00.



#### 10. Regional Solutions:

Regional Solutions Centers are located throughout Oregon. As Regional Solutions were a product of the executive branch of the State of Oregon (Governor Kate Brown), the program has been retained under Governor Kotek. City staff will continue to attend these meetings when invited if the program reinitiates meetings and programming. Currently the Advisory Committee member for cities in Central Oregon is from Bend.

Intermittent meetings online via Zoom and in Bend.

**No future meetings scheduled that request participation.**

#### 11. Newberry Regional Partnership (Executive Committee):

The Newberry Regional Partnership Executive Committee is made up of community members who were the originators of the NRP concept (a regional body to provide increased participation from rural residents in south Deschutes County – whom likely do not live within the incorporated limits of La Pine). The Executive Committee sets the direction of the Partnership and has voting rights under the bylaws of the organization.

The committee meets monthly on a sliding scale as to availability of both the members and the use of La Pine City Hall Council Chambers.

#### 12. Newberry Regional Partnership (Advisory Committee):

The Newberry Regional Partnership Advisory Committee is made up of regional stakeholders who want to contribute and participate in the visioning, strategic plan, and action steps of the partnership for growth and change in Newberry Country.

The advisory committee endeavors to meet monthly on a sliding scale as to availability of both the members and the use of La Pine City Hall Council Chambers.

#### 13. Regional Housing Council – Subcommittee

This subcommittee was created to garner more input from participants and to narrow down the legislative/policy recommendations to the council. This is not expected to be an ongoing assignment and should conclude at some time in early 2025.

The subcommittee meets intermittently on a sliding scale with respect to availability of the current members and is online.



14. La Pine Basin All – Lands Partnership

This partnership is made up of a collaboration of federal land agencies (USFS and BLM) in addition to fire, law enforcement, and the City of La Pine to discuss and identify long term solutions to the wildfire threat in and around the City of La Pine and South County. This partnership is newly formed and does not contain a set schedule at this time.

The partnership plans on meeting monthly but as it is newly organized, a schedule has not been dedicated.

15. Central Oregon Cities Organization – Water Subcommittee

This subcommittee has been formed out of the members of COCO and has been organized to further lobbying and legislative/policy efforts regarding water access in the Deschutes Basin.

The Oregon Water Resources Department applies administrative rules and statute regarding water access that do not take into account, the unique qualities of the Deschutes Basin, and therefore create barriers to municipalities accessing new sources of groundwater for urban expansion.

The City of La Pine does not currently participate as the municipal water access concern is not currently realized by La Pine as it is in other communities. If a member of the La Pine City Council takes on representation with COCO for the city, they can anticipate further invitation to join the subcommittee.

The subcommittee currently meets the first Monday of each month, at 10:30 a.m., online.

2024 Committee Assignments - La Pine City Council & Administrator

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Central Oregon Area Commission on Transportation (COACT)

Central Oregon Intergovernmental Council (COIC)

Central Oregon Cities Organization (COCO)

Sunriver/La Pine Economic Development (SLED)

League of Oregon Cities Small Cities Network (LOC)

La Pine Urban Renewal Agency (URA)

Coordinated Housing Response Office (CHRO)

Regional Housing Council (RHC)

Newberry Regional Partnership (Executive Committee) (NRP)

Newberry Regional Partnership (Advisory Committee) (NRP)

Regional Housing Council - Subcommittee (RHC subcommittee)

La Pine Basin All-Lands Partnership (LPB)

Central Oregon Cities Organization - Water Subcommittee (COCO)

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2025 Regular Council Meeting Schedule - La Pine City Council & Administration

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2024 Committee Assignments - La Pine City Council & Administrator	Current Assignment	Potential Ongoing Assignment	Vacancy Anticipated	Monthly Meeting	Time	Location	Online Option	Should be attended in person
Central Oregon Area Commission on Transportation (COACT)	Cathi Van Damme		X	Quarterly - 1st Thursday	3:00 p.m.	Bend	N	Y
Central Oregon Intergovernmental Council (COIC)	Courtney Ignazzitto	X		1st Thursday of each month	5:30 p.m.	Bend	N	Y
Central Oregon Cities Organization (COCO)	Geoff Wullschlager		X	3rd Monday of each month	11:30 a.m.	Redmond	Y	Y
Sunriver/La Pine Economic Development (SLED)	Geoff Wullschlager	X		2nd Tuesday of each month	12:00 p.m.	La Pine	Y	Y
League of Oregon Cities Small Cities Network (LOC)	Mike Shields		X	Generally Quarterly	Varies	Various	N	Y
La Pine Urban Renewal Agency (URA)	Courtney Ignazzitto	X		1st Tuesday of each month	3:00 p.m.	La Pine	Y	Y
Coordinated Housing Response Office (CHRO)	Dan Richer		X	3rd Thursday of each month	11:00 a.m.	Bend	Y	Y
Regional Housing Council (RHC)	Geoff Wullschlager		X	3rd Thursday of each month	5:00 p.m.	Bend	Y	Y
Newberry Regional Partnership (Executive Committee) (NRP)	Geoff Wullschlager	X		Monthly - Various	Various	La Pine	Y	Y
Newberry Regional Partnership (Advisory Committee) (NRP)	Courtney Ignazzitto	X		Monthly - Various	Various	La Pine	Y	Y
Regional Housing Council - Subcommittee (RHC subcommittee)	Geoff Wullschlager	X		Monthly - Various	Various	Bend	Y	N
La Pine Basin All-Lands Partnership (LPB)	Geoff Wullschlager	X		Various	5:00 p.m.	Bend	Y	Y
Central Oregon Cities Organization - Water Subcommittee (COCO)	Vacant		X	1st Monday	10:30 a.m.	Online	N	N
2025 Regular Council Meeting Schedule - La Pine City Council & Administration	All Councilors and Admin. Mgmt.			2nd and 4th Wednesday	5:30 p.m.	La Pine	Y	Y



**CITY OF LA PINE**

STAFF REPORT

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Meeting Date: January 8, 2025  
TO: City Council  
FROM: Brent Bybee, Community Development Director  
SUBJECT: Planning Commissioner Reappointment

- |                                     |                         |                          |                  |
|-------------------------------------|-------------------------|--------------------------|------------------|
| <input type="checkbox"/>            | Resolution              | <input type="checkbox"/> | Ordinance        |
| <input type="checkbox"/>            | No Action – Report Only | <input type="checkbox"/> | Public Hearing   |
| <input checked="" type="checkbox"/> | Formal Motion           | <input type="checkbox"/> | Other/Direction: |
- 

Councilmembers:

As outlined in LPCO Sec. 2-125, two of the Planning Commission representative’s terms ended December 31, 2024, and will require reappointment at the discretion of the City Council. The Commissioner’s who will need to be reappointed include Commissioner Teri Myers, and Commissioner Linda Bauman.

Each member has submitted applications for reappointment, which are attached for your review. It should be noted that customarily, vacancies on the Commission are not recorded until a member leaves or steps down, and current sitting members have historically been re-appointed.

Commissioner Myers has served on the Planning Commission since 2020. Her application highlights her other relevant experience within the community. She states in her application that “I would like very much to continue my work & learning how to be a solid planning commissioner. I also believe continuity would be important going forward.” She also states that “I have years of experience in La Pine and have served many organizations and community residents.” Planning Staff is appreciative of the dedication and effort Commissioner Myers has provided the City, and would support reappointment at the discretion of the Council.

Commissioner Bauman has served on the Planning Commission since 2023. Her application highlights her other relevant experience within the community. She states in her application that serving on the Planning Commission has been “very educational! I love La Pine.” She also states that she “Did Ford Foundation on St. Vincents Board. Had a business in La Pine over 30 years. Also owned property in La Pine.” Commissioner Bauman’s tenure on the Planning Commission has been appreciated, and Planning Staff would support reappointment at the discretion of the Council.

If the Council does not wish to reappoint the Commission members for an additional four-year term, additional



applications received from other interested community members would then be directed to the Planning Commission at the next regularly scheduled Planning Commission meeting for review, followed by a recommendation to City Council for final review.

**Recommended Motion:** I move that we approve reappointment of Teri Myers and Linda Bauman, to continue serving on the Planning Commission, for an additional four year term each, followed by a second and roll call vote.



# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board
- Planning Commission
- City of La Pine Budget Committee (must be a City Resident)
- Urban Renewal District Budget Committee (must be a City Resident)

### General Information

Name: Teri Myers  
 Address: 51465 Mitts Way (P.O. Box 1304)  
 City: La Pine State: OR Zip Code: 97739 Phone Number: 541-350-4717  
 Email Address: terimyerswriter@gmail.com  
 Do you reside within the city limits of La Pine? yes

Statement indicating reason you would like to serve on this voluntary board, committee, or commission:

I would very much like to continue my work & learning how to be a solid planning commissioner. I also believe continuity would be important going forward.

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission:

I have years of experience in La Pine and have served many organizations and community residents  
 Current Occupation: writer

### Volunteer History

Other volunteer committee, board, or commission experience:

Newberry Eagle 2003-2014  
Library - St. Vincent - LPRD - Sr Center - Community Kitchen - + 19 1/2 yrs @ Chamber & Church

When: 2002 - to now Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

*Teri*

This is  
Continued involvement

\* When: Library 2003-2008 Organization: \_\_\_\_\_  
Type of Organization: \_\_\_\_\_

\* Address: 31 Vinner 5003 - present Phone Number: \_\_\_\_\_  
Role: Mark Cole Miller  
Describe activities and achievements: \_\_\_\_\_

\* Comm Kitchen - 2003 - 2021  
When: cooking classes Organization: taught classes until  
Type of Organization: Board/Dress/ Hraemog - Covid

\* Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Role: LPRD - 2010 to Dec 5 2024  
Describe activities and achievements: Chamber - 2004 Bob Cox / Don Varcoe tel 2022 Oct

**Other information/References**

How did you hear about this position? Current member

Do you have any neighbors, friends, or relatives presently working for the City of La Pine? Yes  No  If yes, please list: \_\_\_\_\_

References: Name: Geoff Walschlag Number: here  
Name: Vicki Russell Number: 536-3478  
Name: Ann Gawrke Number: 536-9771

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and/or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and/or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature: Terp Myers Date: 12/17/2024  
Printed Name: Terp Myers



# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board
- Planning Commission
- City of La Pine Budget Committee (must be a City Resident)
- Urban Renewal District Budget Committee (must be a City Resident)

### General Information

Name: Linda Bauman

Address: 17025 Faun Lane

City: La Pine State: Or. Zip Code: 97739 Phone Number: \_\_\_\_\_

Email Address: HairL73@aol.com

Do you reside within the city limits of La Pine? no

Statement indicating reason you would like to serve on this voluntary board, committee, or commission: \_\_\_\_\_

Very educational. I love La Pine

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission: \_\_\_\_\_

Had Ford Foundation on St. Vincent's board. Had a business in La Pine over 30 years. Also owned property in La Pine

Current Occupation: retired

### Volunteer History

Other volunteer committee, board, or commission experience: St. Vincent's Now

on Health Center Board. I also help out at Chamber

When: \_\_\_\_\_ Organization: \_\_\_\_\_

Type of Organization: St. Vincent

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

When: \_\_\_\_\_ Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

When: \_\_\_\_\_ Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

**Other information/References**

How did you hear about this position? \_\_\_\_\_

Do you have any neighbors, friends, or relatives presently working for the City of La Pine?  Yes \_\_\_\_\_ No. If yes, please

list: works for DHS

References: Name: Anne Gawith Number: 419 4845

Name: Kathy DeBore Number: 541-2498

Name: \_\_\_\_\_ Number: \_\_\_\_\_

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and/or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and/or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature: Linda M Bauman Date: 12/17/24

Printed Name: Linda M Bauman