



# CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, February 19, 2025, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/88999625938>

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## MINUTES

### CALL TO ORDER

Chair Myers called the meeting to order at 5:30 p.m.

### ESTABLISH QUORUM

#### Commissioners

Chair Myers

Vice Chair Poteet – Absent (Excused)

Commissioner Hatfield

Commissioner Bauman

Commissioner Accinelli

#### Staff

Geoff Wullschlager – City Manager

Brent Bybee – Community Development Director

Amanda Metcalf - City Recorder

### PLEDGE OF ALLEGIANCE

City Manager Wullschlager led the Pledge of Allegiance.

### CONSENT AGENDA

1. 01.15.2025 Planning Commission Meeting Minutes
  - a. Public Comment Form R. Harp
  - b. Public Comment Form W. Elliott

Commissioner Bauman made a motion to approve the consent agenda. *Commissioner Hatfield seconded the motion.* Motion passed unanimously.

### ADDED AGENDA ITEMS

There were no added agenda items

### PUBLIC HEARING

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**1. Long Range Planning Update**

Community Development Director Bybee reported that the community engagement phase of the comprehensive plan update had been completed following a successful week of Coffee and Comp Plan events and his outreach efforts at the high school.

He informed the Commission of upcoming workshops with the City Council, noting their scheduled dates and that they would take place before regularly scheduled Planning Commission meetings. These workshops would provide an opportunity for the governing bodies to offer feedback on the comprehensive plan update, review public engagement insights and staff notes, and ensure alignment with state laws, Senate bills, and relevant case law.

Director Bybee also outlined the adoption process for the comprehensive plan update, which would include two public hearings with the Planning Commission. If approved, the update would then proceed to the City Council for two additional public hearings. He emphasized that, to comply with the TA grant requirements, the comprehensive plan update must be adopted by May 31st.

He informed the Commission that he has been working with John Morgan, a consultant who had previously provided education on public land use law to the Commission. Mr. Morgan will be educating the new Council members and is in the process of scheduling a community training session at the Activity Center next month.

Lastly, he stated that he was working with ODOT on the TSP update. Once finalized and approved by the state, the City would be able to initiate the RFP process to select a consultant.

**2. Current Planning Update**

Community Development Director Bybee provided an update on current planning applications. For Type I applications, a sign permit for the Wickiup Park and Ride was under review.

For Type II applications, he reported that an application for a building in the industrial park had been deemed complete. The decision for Starbucks had been issued, with staff recommending approval, and the project was currently in the appeal period. A decision for a three-parcel partition on Rosland Road was expected to be sent out within the next week. Additionally, the application for a new gas station and mini-mart at Huntington and Burgess has been deemed complete and is under review.

For Type III applications, he noted that a 10-lot subdivision on Antler Lane was under review and that a public hearing would need to be scheduled.

**OTHER MATTERS**

None.

**PUBLIC COMMENTS**

None.

**STAFF AND COMMITTEE COMMENTS**

Community Development Director Bybee provided an update on the vacant position in the Planning Department. He stated that six candidates had been selected for interviews and that a decision and job offer would be made within the next week.

City Manager Wullschlager did not have any comments.

City Recorder Metcalf did not have any comments.

Commissioner Hatfield did not have any comments.

Commissioner Bauman did not have any comments.

Commissioner Accinelli did not have any comments.

Chair Myers did not have any comments.


Commissioner Hatfield made a motion to adjourn the meeting. *Commissioner Bauman seconded the motion.* Motion passed unanimously.

**ADJOURN**

Chair Myers adjourned the meeting at 5:57pm.

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**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission.

 Date: 3/5/25  
Teri Myers, Chair

ATTEST:

 Date: 3/5/25  
Amanda Metcalf, City Recorder