



**CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY
BUDGET COMMITTEE MEETING & REGULAR MEETING**

Tuesday, May 7, 2024, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/85241398244>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

MINUTES

BUDGET COMMITTEE MEETING

CALL TO ORDER

Vicki Russell called the meeting to order at 3:02 p.m.

ESTABLISH QUORUM

Agency

Vicki Russell

Scott Asla

Ann Gawith

Councilor Ignazzitto – Excused

Staff

Geoff Wullschlager – Agency Director

Amanda Metcalf – City Recorder

Present Via Zoom

Patricia Lucas – SLED Executive Director

ELECTION OF CHAIRPERSON

Scott Asla made a motion to nominate Ann Gawith as the Budget Committee Chairperson. *Vicki Russell seconded the motion.* Motion passed unanimously.

FY 2024-2025 BUDGET MESSAGE AND REVIEW

Agency Director Wullschlager read aloud the Budget Message for the Budget Committee.

There was a discussion on the General Fund for the Urban Renewal Agency. There were no questions or changes from the Committee.

APPROVAL OF THE FY 2024-2025 BUDGET

Scott Asla made a motion to approve the FY 2024-2025 Urban Renewal Agency Budget. *Vicki Russell seconded the motion.* Motion passed unanimously.

PUBLIC COMMENTS AND QUESTIONS

There were no public comments.

ADJOURNMENT

Chairperson Gawith adjourned the meeting at 3:10 pm

REGULAR MEETING

CALL TO ORDER

Vicki Russell called the meeting to order at 3:11 p.m.

ESTABLISH QUORUM

Agency

Vicki Russell

Scott Asla

Ann Gawith

Andrea Hine – Excused

Councilor Ignazzitto – Excused

Staff

Geoff Wullschlager – Agency Director

Amanda Metcalf – City Recorder

Present Via Zoom

Patricia Lucas – SLED Executive Director

PLEDGE OF ALLEGIANCE

Scott Asla led the Pledge of Allegiance

ADDED AGENDA ITEMS

None.

CONSENT AGENDA

1. 04.02.2024 Urban Renewal Agency Minutes
2. Urban Renewal Agency Financial Statements
 - a. February
 - b. March

Scott Asla made a motion to approve the Consent Agenda. *Ann Gawith seconded the motion.*
Motion passed unanimously.

OLD BUSINESS:

3. Archway Project (Discussion Only)

Agency Director Wullschlager gave an update on the Archway Project. He said that he had a meeting with Vito Cerelli with O'Brien Design + Build and they are putting together a proposal for the design of the archway that he is waiting to receive. He added that O'Brien Design recently opened an office in Bend which will allow for the construction to have a local project manager. He concluded that they are also going to incorporate right of way designation when designing the archway. O'Brien Design will be able to do the full scope of the project including construction when it goes to production.

NEW BUSINESS:

None.

OTHER MATTERS

None.

PUBLIC COMMENTS

None.

STAFF COMMENTS

Agency Director Wullschlager made a comment regarding a potential applicant for the Storefront Improvement Program. There was discussion on the specifics regarding the Cascadian theme and what will be accepted as an improvement for the program.

City Recorder Metcalf did not have any comments.

SLED Executive Director Lucas did not have any comments.

BOARD MEMBER COMMENTS

Mr. Asla did not have any comments.

Ms. Gawith did not have any comments.

Ms. Russell did not have any comments.

ADJOURN MEETING

Ms. Russell adjourned the meeting at 3:24 p.m.

SIGNATURE PAGE TO FOLLOW

Vicki Russell Date: 6-9-24
Vicki Russell, Chair

ATTEST:

Amanda Metcalf Date: 6/14/24
Amanda Metcalf, City Recorder