



# CITY OF LA PINE, OREGON

## REGULAR CITY COUNCIL MEETING

Wednesday, March 26, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/88409283926>

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*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

*The Regular City Council meeting is a business meeting of the elected members of the La Pine City Council, in which matters that have come before the City in application, or legislatively/judicially by process can be acted upon under Old and New business. Matters that are not formally before the City or have yet to be initiated by application cannot be officially acted upon. If any party would like to initiate an action through process or application, city administrative staff are available during the regularly scheduled business hours of City Hall to provide assistance.*

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## AGENDA

### CALL TO ORDER

### ESTABLISH A QUORUM

### PLEDGE OF ALLEGIANCE

### ADDED AGENDA ITEMS

*Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council*

### PUBLIC COMMENTS

*Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.*

*Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the City Council and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.*

### CONSENT AGENDA

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or*

*approved by one motion of the City Council without separate discussion. If a separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

- 1. 03.12.2025 Regular City Council Meeting Minutes ..... 3.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- 1. Urban Renewal Agency Appointment Applications
  - a. Staff Report ..... 8.
  - b. Application – Ann Gawith ..... 9.
  - c. Application – Scott Asla ..... 11.
  - d. Application – Anthony Accinelli ..... 15.
- 2. Draft Letter of Support for the La Pine Parks and Recreation RARE AmeriCorps Application
  - a. Staff Report ..... 17.
  - b. Draft Letter of Support ..... 19.

**OTHER MATTERS**

**PUBLIC COMMENTS**

*Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.*

*Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the Planning Commission and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.*

**STAFF COMMENTS**

**MAYOR & COUNCIL COMMENTS**

**EXECUTIVE SESSION: per ORS 192.660 if necessary**

**ADJOURNMENT**



**CITY OF LA PINE, OREGON**  
**REGULAR CITY COUNCIL MEETING**

Wednesday, March 12, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/88035101625>

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## **MINUTES**

### **CALL TO ORDER**

Mayor Earls called the meeting to order at 5:30 p.m.

### **ESTABLISH A QUORUM**

Council

Mayor Earls

Council President Ignazzitto

Councilor Shields

Councilor Morse

Councilor Curtis – Via Zoom

Student Councilor Marston – Absent (Excused)

### Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Brent Bybee – Community Development Director

Amanda Metcalf – City Recorder

Lieutenant Josh Spano – Deschutes County Sheriff's Office (Contract Officer – La Pine)

### **PLEDGE OF ALLEGIANCE**

Lieutenant Spano led the Pledge of Allegiance.

### **ADDED AGENDA ITEMS**

Mayor Earls added correspondence between herself and Bend Mayor, Melanie Kebler to the agenda.

### **PUBLIC COMMENTS**

There were no public comments.

### **CONSENT AGENDA**

1. 02.26.2025 Joint BoCC/City Council Meeting and Regular City Council Meeting Minutes
  - a. Public Comment Form R. Rommel
2. Financial Reports for December 2025
  - a. Financial Summary
  - b. Interest Report

Councilor Shields made a motion to approve the consent agenda. *Councilor Morse seconded the motion.* Motion passed unanimously.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

1. Annual Audit for Fiscal Year 2023-2024

Finance Director Ivans presented the staff report on the annual audit for Fiscal Year 2023-2024. She discussed the findings related to internal controls, noting that they reflect the challenges of a small, newly transitioned staff. Additionally, she explained that the reporting of these findings will differ from previous years due to the city's status as a recipient of federal funding for the water and wastewater expansion project.

Brenda Bartlett CPA, from Sensiba, the City's auditing firm, presented the audit report to the Council. She provided an overview of the independent auditor's opinion on the financial statement audit, noting that their findings were unmodified.

She additionally outlined the supplementary reports required to ensure the municipality's compliance with state statutes.

Lastly, she discussed findings related to internal controls in detail and reviewed the corrective measures the City has implemented to strengthen financial reporting.

There were no questions from the Council.

Council President Ignazzitto made a motion to approve the City of La Pine's Plan of Action to be submitted to the Oregon Secretary of the State. *Councilor Morse seconded the motion.* Motion passed unanimously.

2. Budget for Fiscal Year 2025-2026

Finance Director Ivans presented the staff report on the upcoming fiscal year budget season. She outlined the budget calendar, detailing key events scheduled for each month. Additionally, she requested that the Council appoint a Budget Officer.

Councilor Morse made a motion to appoint Ms. Ivans as Budget Officer for the FY2025-26 budget, *Councilor Shields seconded the motion.* Motion passed unanimously.

3. Proclamation 2025-01 Absolutely Incredible Kid Day March 20<sup>th</sup>, 2025

City Manager Wullschlager presented the associated staff report regarding proclamation 2025-01, Absolutely Incredible Kid Day.

Kecia Kubota, Executive Director of Campfire Central Oregon, provided an overview of the organization's mission and its impact on the community. She also shared background information on its programs and initiatives.

Council President Ignazzitto made a motion to support the recognition of “Absolutely Incredible Kid Day” through the adoption of Proclamation 2025-01. *Councilor Shields seconded the motion.* Mayor Earls asked for a roll call vote:

Council President Ignazzitto – Aye

Councilor Shields – Aye

Councilor Morse – Aye

Councilor Curtis – Aye

Motion passed unanimously.

### **OTHER MATTERS**

Mayor Earls explained an email exchange she had with the Mayor of Bend, Melanie Kebler, regarding the unhoused population. She stated that there had been a claim suggesting that Mayor Kebler had a plan to displace the unhoused in Bend to South Deschutes County. Mayor Earls insisted that this was a false accusation and urged community members not to engage in gossip on Facebook. She emphasized that she had a strong working relationship with Mayor Kebler and clarified that there were no plans to send anyone to South County or vice versa. Lastly, she stated that they were collaborating on the issue and, ultimately, it would need to be addressed at the federal level.

### **PUBLIC COMMENTS**

There were no public comments.

### **STAFF COMMENTS**

Finance Director did not have any comments.

City Recorder Metcalf did not have any comments.

Community Development Director Bybee provided an update on long-range planning. He reminded the Council of the upcoming joint workshop schedule with the Planning Commission regarding La Pine 2045.

He explained that staff had requested an extension on the adoption of the comprehensive plan update. He further stated that with the Technical Assistance (TA) grant, the deadline had been May 31st; however, due to the state’s noticing requirements, the adoption would need to be pushed until June.

He explained that the City is still waiting for a response regarding the Transportation System Plan (TSP) update, and once it is received, the RFP process for a consultant could begin.

He informed the Council that a candidate for the associate planner position had accepted the offer for employment and would be starting this month.

He provided an update on current planning, stating that Starbucks had received its final approval, and no appeals had been submitted. There were two Site Plan reviews: the proposed Arco station on

Huntington Road and Burgess Road, and a building in the industrial park. He mentioned that staff had received three site plans; one was deemed incomplete, while the other two were under their completeness reviews. A 10-lot subdivision on Antler Lane was scheduled for a public hearing with the Planning Commission in April.

Director Bybee explained business zoning permit requirements and noted which new businesses had begun the zoning permit process.

He stated that for code compliance, he had been visiting businesses that had wind banner flags displayed not in conformance with City code.

City Manager Wullschlager informed the Council about the new associate planner and his association with COIC. He stated that the new hire had previously worked with the City and would be a great addition to the team.

He provided an update on the Newberry lift station, stating that a third-party planner had submitted the application and that it was being processed by the Planning Department. Additionally, the Industrial Lift Station was on hold until the Newberry lift station was completed. The Finance Director added that the bid documents were available on Anderson Perry's website. Community Development Director Bybee stated that the notice of application for the lift station was expected to be released within the week.

City Manager Wullschlager stated that he and Mayor Earls would be in Salem for COCO Day, the lobbying event on behalf of the City to meet with members of the State Legislature.

He invited the Council to the annual SLED luncheon scheduled for April 4th and requested that any members interested in attending to contact the SLED Executive Director, Patricia Lucus.

He provided an update on the city-funded spec building planned for the industrial park. He stated that the addendum period had closed and that the RFP proposals were due. He, Nick Tierney with COIC, and SLED Executive Director Lucus would be reviewing the submitted proposals.

Lastly, he stated that staff had been working with the County to arrange for a civil court to convene in La Pine once a month to review civil infraction matters.

### **MAYOR & COUNCIL COMMENTS**

Councilor Curtis did not have any comments.

Councilor Morse did not have any comments.

Councilor Shields thanked staff for their hard work.

Councilor Ignazzitto thanked staff for their effort regarding the audit and appreciated that staff had already initiated efforts to address findings that were identified.

Mayor Earls informed the Council of the days she would be out of state. She also thanked the staff for their hard work.

City Manager Wullschlager added that there would be a community education event on March 20th regarding land use law and process with consultant John Morgan, sponsored by the City.

Lastly, he stated that there were two openings on the Urban Renewal Agency board and asked prospective members to submit their applications by March 20th.

**EXECUTIVE SESSION: per ORS 192.660 if necessary**

**ADJOURNMENT**

Mayor Earls adjourned the meeting at 6:37 p.m.

\_\_\_\_\_  
Date:  
Jeannine Earls, Mayor

ATTEST:

\_\_\_\_\_  
Date:  
Amanda Metcalf, City Recorder



**CITY OF LA PINE**

STAFF REPORT

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Meeting Date: March 26, 2025

TO: City Council

FROM: Geoff Wullschlager, City Manager/ Exec. Dir. LP Urban Renewal Agency

SUBJECT: Urban Renewal Boad Appointment

<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	No Action – Report Only	<input type="checkbox"/>	Public Hearing
<input checked="" type="checkbox"/>	Formal Motion	<input type="checkbox"/>	Other/Direction:

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Councilmembers:

As outlined in LPCO Chapter 24, and under La Pine Urban Renewal Agency Resolution No. 2017-01, members of the La Pine Urban Renewal Agency serve at the pleasure and appointment of the City Council for four-year terms.

As of current, two seats are up for appointment and require the Council’s consideration of candidates who meet the requirements under Urban Renewal Resolution 2017-01:

**Citizen/business representatives: Two to four seats will be held by citizen/business representatives living and/or owning a business located within five miles of the incorporated limits of the City of La Pine (“City”).**

The Council has three applicants before them for consideration for the two available seats. Please review the applications and direct any questions you may have to either the applicants (if present), or to City staff.

If the voting members of the Council are prepared to make appointments, please take the following course of action:

**Recommended Motion:**

“I make a motion to appoint \_\_\_\_\_ to the La Pine Urban Renewal Agency for the remainder of the four-year term of one of the two current vacancies.” **Please, follow this with a second and a roll call vote of the voting members of the Council.**



# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board**
- Planning Commission**
- City of La Pine Budget Committee (must be a City Resident)**
- Urban Renewal District Budget Committee (must be a City Resident)**

### General Information

Name: Ann Gawith

Address: PO Box 1482

City: La Pine State: OR Zip Code: 97739 Phone Number: 541-419-4845

Email Address: director@lapine.org

Do you reside within the city limits of La Pine? NO

Statement indicating reason you would like to serve on this voluntary board, committee, or commission: \_\_\_\_\_

As one of the original membrs of this board, I would like to continue to guide and implement projects for improving our community and lifestyle

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission: \_\_\_\_\_

45 year resident of La Pine; 35+ years experience in construction and design

Current Occupation: Executive Director of the La Pine Chamber of Commerce & Visitor Center

### Volunteer History

Other volunteer committee, board, or commission experience: La Pine Frontier Days Assoc. Board since 1999

La Pine Park & Recreation District Board 1999 - 2006

South Central Oregon Outrach and Toy Run 1993 - 2015

When: 1999 - present Organization: La Pine Frontier Days Association

Type of Organization: 501c4 non-profit that organizes and presents the 4th of July Celebration

Address: PO Box 1468, La Pine Phone Number: 541-536-7821

Role: President 2002 to present

Describe activities and achievements: \_\_\_\_\_

When: 1999 - 2006 Organization: La Pine Park & Recreation District

Type of Organization: Special District

Address: La Pine Phone Number: 541-536-2223

Role: Board member ; President 2002 - 2006

Describe activities and achievements: during a period of time where there was no tax funding, this board kept the district and created youth programs and community events

When: 1993-2015 Organization: SCOOTR Inc. South Central Oregon Outreach & Toy Run

Type of Organization: Charitable organization providing clothes and toys for needy community kids

Address: organization is dissolved Phone Number: \_\_\_\_\_

Role: Volunteer; board member; President 2007 - 2012

Describe activities and achievements: provided clothes, essentials and toys for needy kids in the community worked closely with the LP Christmas Baskets Assoc

**Other information/References**

How did you hear about this position? Currently on the agency board

Do you have any neighbors, friends, or relatives presently working for the City of La Pine? \_\_\_\_ Yes  No. If yes, please list: \_\_\_\_\_

References: Name: Rex Lesueur Number: 541-536-1726

Name: Jeremy Johnson Number: 541-876-5432

Name: Aaron Schofield Number: 541-593-8101

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and/or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and/or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature: *Ann Gawith* Date: 2/10/25

Printed Name: Ann Gawith



# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board
- Planning Commission
- City of La Pine Budget Committee (must be a City Resident)
- Urban Renewal District Budget Committee (must be a City Resident)

### General Information

Name: SCOTT ASLIA

Address: 17142 NORWALK RD

City: SUNRIEVA State: OR Zip Code: 97207 Phone Number: 541 815 3872

Email Address: SCOTT-ASLIA@GMAIL.COM

Do you reside within the city limits of La Pine? NO

Statement indicating reason you would like to serve on this voluntary board, committee, or commission:

PLEASE SEE ATTACHED.

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission:

41 YEARS OF RETAIL BUSINESS  
PLEASE SEE ATTACHED -

Current Occupation: REAL ESTATE BROKER

### Volunteer History

Other volunteer committee, board, or commission experience:

PLEASE SEE ATTACHED

When: \_\_\_\_\_ Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

When: \_\_\_\_\_ Organization: \_\_\_\_\_  
Type of Organization: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Role: \_\_\_\_\_  
Describe activities and achievements: \_\_\_\_\_

When: \_\_\_\_\_ Organization: \_\_\_\_\_  
Type of Organization: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Role: \_\_\_\_\_  
Describe activities and achievements: \_\_\_\_\_

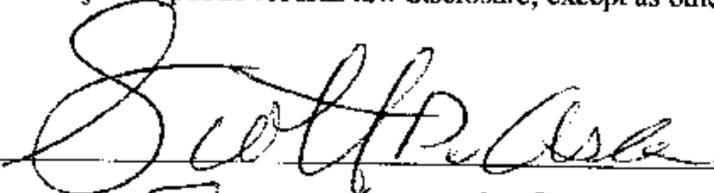
**Other information/References**

How did you hear about this position? CURRENTLY SERVING ON THE BOARD

Do you have any neighbors, friends, or relatives presently working for the City of La Pine? Yes  No  If yes, please list: \_\_\_\_\_

References: Name: STU MARTINEZ Number: 541-400-6938  
Name: ANDREA HEINE Number: 415-419-7683  
Name: KATHY DeBONE Number: 541-771-2498

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and/or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and/or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature:  Date: 3/16/2025  
Printed Name: SCOTT ASLAM

Hello,

A short biography of my work and professional life after High School.

1. 1976 to 1983 various positions at Willamette Electric Products Portland Oregon
  - a. Started as a general purpose employe.
  - b. Finished as Manufacture's representee and purchasing agent.
2. From 1983 to 1993 Founded from the ground up Barbur Blvd. Auto Parts in Portland Oregon.
  - a. Started with 0 sales dollars and ended in 1993 with sales of \$1.2 million annually.
  - b. Served as an elected Board of Director for Automotive Electrical Distributors from 1985 to 1993 and as president of the co op for 2year during that time. (Youngest elected in both position's)
  - c. I was presented the Automotive B29 Booster club Person of the Year award in 1993 for the State of Oregon.
  - d. Sold Barbur Blvd Auto Parts to Baxter Auto Parts in late 1993.
3. From late 1993 to early 1995 Manufacture's sales for Willamette Electric Products covering Washington, Oregon and Idaho.
4. From 1995 to 2005 purchased and operated the first S&S Auto Parts in Bend Oregon.
  - a. Opened the second S&S Auto Parts in Redmond in 2004.
  - b. Planned, constructed the third S&S Auto Parts in Bend on the North End.
  - c. Formed Deschutes Investment Group with the owners of Baxter Auto Parts. Both Bend building and land in Salem Oregon. The split was 50/50.
  - d. Sold S&S Auto Parts Bend & Redmond in January of 2005.
5. From 2005 to 2011 Baxter Auto Parts/Performance Warehouse.
  - a. Opened/ acquired stores 19-35 for Bater Auto Parts
  - b. Hiring, coordination, change over all aspects of the acquisitions and look for new market to enter. i
  - c. Held the titles of regional manager, sales manager for all 36 stores and 1 of the warehouses, first person to hold those positions that was not a family member.
6. 2011 to 2017 Opened from the ground up S&S Auto Parts of La Pine wholly owned by wife and me.
  - a. Acquired building and started with 0 sales in 2011 and sold it in 2017 when my wife first got sick with sales of \$1.6 million annually.
  - b. Business of the year in 2015 from the La Pine Chamber.
7. 2018 to present Real Estate Broker Team Asla with my son Tyler
8. Present community involvement.
  - a. SLED board member. Sunriver, La Pine Economic Development.
  - b. City of La Pine Urban renewal agency board member
  - c. Special Road District #1 President
  - d. Community Bible Church
9. Past community involvement.
  - a. Publicly elected board member of the Bend Park and Recreation District for 7 years (elected for 4 more years but moved out of district)
  - b. Bend Chamber board
  - c. Bend high site council.
  - d. Youth soccer coach for 13 years
  - e. President of Bend United soccer/co-founder of Deschutes academy soccer club.
  - f. La Pine Christmas basket board member.
  - g. None of these were not accomplished with out the support of my wife Susan for 41 years, and my 3 children.

**Current Civic Engagement & qualifications.**

## **Urban Renewal Board**

Serving on the Urban Renewal Board has been a rewarding experience. The opportunity to contribute to the vitalization of our community has been very fulfilling. Watching the transformation of places into vibrant spaces that enhance the vitality of the area! The turning of visions into reality, and the positive impact on the city's landscape and the retail business opportunities for the community are so exciting. I feel that my 41 years in retailing give me a unique insight into what a building needs and what the community will support. I would love to continue to serve on this board.

## **Sunriver-La Pine Economic Development Board**

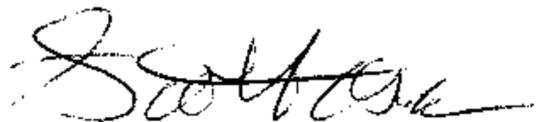
My involvement with the Sunriver-La Pine Economic Development Board has been a journey of growth and learning. Serving on this board has allowed me to contribute to the economic vitality of our region. Working alongside a team of individuals, we have strived to foster economic opportunities, support local businesses, and drive sustainable growth.

**Current board Chair of the Sunriver La Pine Habitat for Humanity board.** The work that Habitat and the Restore in La Pine do is absolutely amazing and so needed. It is such a fulfilling a existing expression! It allows me to practice goal settings, consensus building and visioning.

Long before opening the S & S Auto Parts in La Pine in 2011 I knew the area was special. Our South Bend store's business was 25% from the 97739-zip code. That was almost completely retail since we did not deliver wholesale to La Pine. The people we engaged in were amazing and when we had the opportunity to start the La Pine store in 2011, I jumped at it. I worked at that store myself because I loved the people, town and area, It has been an honor to work in La Pine.

Thank you for the opportunity to apply to be re-appointed to the Urban Renewal Board.

Sincerely,



Scott Asla



# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board**
- Planning Commission**
- City of La Pine Budget Committee (must be a City Resident)**
- Urban Renewal District Budget Committee (must be a City Resident)**

### General Information

Name: Anthony Accinelli

Address: 16478 Betty Drive

City: La Pine State: OR Zip Code: 97739 Phone Number: 5037522845

Email Address: anthonyaccinelli@gmail.com

Do you reside within the city limits of La Pine? yes

Statement indicating reason you would like to serve on this voluntary board, committee, or commission: \_\_\_\_\_

I'd like to serve on the Urban Renewal Agency Board because I'd like to see the city of La Pine reflect the beauty that surrounds it. We live in a gorgeous area of the state and by beautifying La Pine, we can attract both new business and tourism by reflecting said beauty.

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission: \_\_\_\_\_

I own a graphic design business, Electric Graphic Design, and am tasked daily with beautifying businesses. Aesthetics and design are something I notice in everything.

Current Occupation: Business owner, Electric Graphic Design

### Volunteer History

Other volunteer committee, board, or commission experience: \_\_\_\_\_

I am currently on the La Pine Planning Commission as well as being the La Pine representative for BPAC.

When: 03/01/2024 Organization: La Pine Planning Commission

Type of Organization: Civic

Address: 16345 6th St, La Pine, OR Phone Number: (541) 536-1432

Role: Commissioner

Describe activities and achievements: Make land use decisions for the city of La Pine. I've helped shape code such as increasing natural landscaping during new construction, changes in flag lot width to better allow for ADU's on personal property, increased the restrictions on light to better keep our dark night sky, and pushed for all new businesses to install bike racks.

When: 08/28/2024 Organization: BPAC

Type of Organization: Civic

Address: 799 SW Columbia Street, Bend, OR 97702 Phone Number: (541) 388-6574

Role: La Pine Representative

Describe activities and achievements: Worked with the city of Sunriver, OR to install bike racks on all new businesses in La Pine. Strong focus on walkable and cyclable pathways.

When: \_\_\_\_\_ Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

**Other information/References**

How did you hear about this position? Online

Do you have any neighbors, friends, or relatives presently working for the City of La Pine?  Yes  No. If yes, please list: Geoff Wullschlager

References: Name: Geoff Wullschlager Number: 5415361432

Name: Sue Bloom Number: 5039306587

Name: Jeff Poteet Number: 5035939523

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and /or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and /or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature: *Anthony Accinelli* Date: 3/7/2025

Printed Name: Anthony Accinelli



**CITY OF LA PINE**

STAFF REPORT

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Meeting Date: March 26, 2025

TO: City Council

FROM: Brent Bybee, Community Development Director

SUBJECT: Letter of Support for LPRD’s RARE AmeriCorps Application

<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	No Action – Report Only	<input type="checkbox"/>	Public Hearing
<input checked="" type="checkbox"/>	Formal Motion	<input type="checkbox"/>	Other/Direction:

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**Background**

Staff recently met with the new La Pine Parks and Recreation District board member, Wynn Malikowski, to discuss the district’s updated goals and priorities. This conversation focused on aligning their efforts with the City’s broader recreation goals and incorporating feedback received from the community through the La Pine 2045 Comprehensive Plan Update process.

As part of their efforts to enhance parks and recreation services, the district intends to apply for a RARE AmeriCorps Member (Resource Assistance for Rural Environments) for the 2025-26 service year. The RARE program, administered by the University of Oregon’s Institute for Policy Research and Engagement, places graduate-level members in rural communities to build capacity in economic development, natural resource planning, and community engagement.

If awarded, a RARE AmeriCorps member would provide critical support to the Parks and Recreation District by assisting with:

- Community engagement and outreach to better understand and respond to local recreational needs.
- Grant writing and funding strategies to expand resources for park improvements and programming.
- Project management and strategic planning to support the implementation of recreation initiatives.
- Inter-agency coordination between the City, County, and other stakeholders to maximize the impact of parks and recreation investments.

Given the City's strong interest in supporting accessible and high-quality recreational opportunities, a partnership with a RARE member would align with La Pine’s long-term vision for community livability, public health, and economic vitality.

**Request**

The La Pine Parks and Recreation District has requested a letter of support from the City Council as part of their RARE application. A formal letter from the City would demonstrate alignment between local government and the district, strengthening their application for this competitive program.

**Recommended Motion**

If in support, please make the following motion: *“I move that we approve the Letter of Support for the La Pine Parks and Recreation District’s request for a RARE AmeriCorps Member and direct the Council President to sign the letter in the absence of the Mayor.”* Please follow this with a Second and a role call vote of the voting members of the Council.



March 26, 2025

RARE AmeriCorps Program  
Institute for Policy Research and Engagement  
University of Oregon

Subject: Letter of Support for La Pine Parks and Recreation District's Request for a RARE AmeriCorps Member

Dear RARE AmeriCorps Selection Committee,

On behalf of the City of La Pine, I am pleased to submit this letter in strong support of the La Pine Parks and Recreation District's application for a RARE AmeriCorps member placement. As city officials, we have seen firsthand the growing demand for enhanced recreation opportunities within our community.

La Pine, Oregon's newest incorporated city, faces unique challenges, including one of the lowest State Shared Revenues (STC tax) in the state, which limits long-term planning capacity despite the urgent need for strategic development. A RARE AmeriCorps member would provide invaluable support in helping the district plan, implement, and expand its recreation infrastructure, an essential factor in our community's economic and social vitality.

In recent years, the La Pine Parks and Recreation District (LPRD) has undergone significant restructuring to better serve the needs of our growing community. La Pine is uniquely positioned as a hub for outdoor recreation, with an extensive network of parks, including Finley Butte Park, Kelly Young Memorial Park, Frontier Heritage Park, and Rosland Campground. The district has an ambitious vision to develop an interconnected recreation system, featuring a new skate park, splash pad, and an expanded trail system that will enhance local quality of life and strengthen La Pine's appeal as a recreation and tourism destination.

From the City's perspective, LPRD's limited budget has been a barrier to fully realizing these plans. A RARE AmeriCorps member would be instrumental in supporting long-range planning, grant writing, and project coordination, ensuring these initiatives move forward efficiently. Additionally, this placement would provide the AmeriCorps member with valuable hands-on experience in community development, environmental planning, and civic engagement, fostering both professional growth and meaningful community impact.

La Pine is poised for growth, and with the right support, these initiatives will catalyze long-term economic development, environmental stewardship, and enhanced social engagement. LPRD has assured the City that they are committed to providing full support to the RARE AmeriCorps member, ensuring a successful partnership and lasting community benefits.

As city leaders, we have personally seen the impact of the RARE AmeriCorps program, most notably through its role in the design of our transit center. We are confident that a RARE AmeriCorps member in La Pine will play a transformative role in shaping our community's future.

The RARE AmeriCorps program has a proven track record of delivering meaningful change in rural Oregon communities, and we enthusiastically endorse this application. We look forward to welcoming a dedicated and skilled RARE AmeriCorps member to our city.

Thank you for your time and consideration. Please do not hesitate to contact City staff if you require any additional information.

Sincerely,

Courtney Ignazzitto  
Council President  
City of La Pine

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