



CITY OF LA PINE, OREGON

REGULAR CITY COUNCIL MEETING

Wednesday, January 22, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/83022864558>

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

The Regular City Council meeting is a business meeting of the elected members of the La Pine City Council, in which matters that have come before the City in application, or legislatively/judicially by process can be acted upon under Old and New business. Matters that are not formally before the City or have yet to be initiated by application cannot be officially acted upon. If any party would like to initiate an action through process or application, city administrative staff are available during the regularly scheduled business hours of City Hall to provide assistance.

AGENDA

CALL TO ORDER

ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

PUBLIC COMMENTS

Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.

Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the City Council and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.

CONSENT AGENDA

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or

approved by one motion of the City Council without separate discussion. If a separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- 1. 01.08.2025 City Council Meeting Minutes.....3.
 - a. Public Comment Form – S. Martinez.....9.
 - b. Public Comment Form – C. Scott.....10.
- 2. Financial Reports for November 2024
 - a. Financial Summary.....11.
 - b. Interest Report.....15.
- 3. Financial Reports from the Chamber of Commerce for the Second Quarter
 - a. Letter to the City16.
 - b. Profit and Loss Report17.

OLD BUSINESS:

- 1. Joint City Council and Board of County Commissioners (BoCC) meeting schedule
 - a. Staff Report.....19.

NEW BUSINESS:

- 1. Transfer of National Forest Lands to Deschutes County
 - a. Staff Report.....20.
 - b. County Commissioner Tony DeBone Letter Packet.....21
 - c. City of La Pine Council – Draft Letter.....26.

OTHER MATTERS

PUBLIC COMMENTS

Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.

Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the Planning Commission and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.

STAFF COMMENTS

MAYOR & COUNCIL COMMENTS

EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT



CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, January 8, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/82809647455>

MINUTES

CALL TO ORDER

Mayor Richer called the meeting to order at 5:35 p.m.

ESTABLISH A QUORUM

Council

Mayor Richer

Councilor Shields

Councilor Ignazzitto

Councilor Morse

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Kelly West – Public Works Director

Brent Bybee – Community Development Director

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

ADDED AGENDA ITEMS

None.

OATH OF OFFICE

1. Office of the Mayor – Earls

City Recorder Metcalf administered the oath of office for Mayor Earls.

Mayor Richer passed the gavel to incoming Mayor Earls.

2. City Council Office – Ignazzitto

City Recorder Metcalf administered the oath of office for Councilor Ignazzitto.

3. City Council Office – Curtis-Thompson

City Recorder Metcalf administered the oath of office for Councilor Curtis-Thompson.

All new members of the Council took their position at the dais.

PUBLIC COMMENTS

Colleen Scott, who lives at 52706 Murry Dr., thanked Community Development Director Bybee for his availability and the input from the community. She also welcomed the new members of the Council and emphasized the importance of reappointing the members of the Commission who have been serving. She expressed her utmost confidence in their continued success.

Stu Martinez, who lives at 51435 Morson St., recounted the first City Council meeting that took place 19 years ago when he was Mayor. He shared that the Council started from scratch but had the community's support. He pledged his support to the City Council and staff, highlighting the challenges of starting a new city and encouraging the Council to rely on the community and staff. He concluded by stating, "Above all, enjoy it!"

CONSENT AGENDA

1. 12.11.2024 Regular City Council Minutes
 - a. Public Comment Form – C. Anderson
 - b. Public Comment Form – W. Elliott

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Shields seconded the motion.* Motion passed unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Election of Council President
 - a. Staff Report

City Manager Wullschlager presented the associated staff report for the election of the Council President. The Council President presides over meetings in the absence of the mayor and acts as mayor when the mayor is unable to perform their duties.

Councilor Morse made a motion to appoint Councilor Ignazzitto as Council President for the calendar year of 2025. *Councilor Shields seconded the motion.* Mayor Earls asked for a roll call vote:

Councilor Morse – Aye

Councilor Shields – Aye

Councilor Curtis-Thompson – Aye

Councilor Ignazzitto – Abstain

Three in favor and one abstained, motion passed.

2. Councilor Committee Assignments
 - a. Staff Report
 - b. Committee Considerations 2024-2025
 - c. Committee Inventory

City Manager Wullschlager presented the associated staff report for the committee assignments for the next 12 months.

There was discussion among the Council regarding the various committees and the appointments to each. The following assignments were made:

- **Central Oregon Area Commission on Transportation (COACT):** Councilor Ignazzitto
 - **Central Oregon Intergovernmental Council (COIC):** Councilor Curtis-Thompson, with Councilor Ignazzitto as an alternate.
 - **Central Oregon Cities Organization (COCO):** Councilor Ignazzitto
 - **Sunriver/La Pine Economic Development (SLED):** City Manager Wullschlager, with Finance Director Ivans as an alternate.
 - **League of Oregon Cities Small Cities Network (LOC):** Councilor Morse, with Mayor Earls to cover while Councilor Morse is unavailable.
 - **La Pine Urban Renewal Agency (URA):** Councilor Ignazzitto
 - **Coordinated Houseless Response Office (CHRO):** Mayor Earls
 - **Regional Housing Council (RHC):** Mayor Earls
 - **Newberry Regional Partnership (Executive Committee) (NRP):** City Manager Wullschlager
 - **Newberry Regional Partnership (Advisory Committee) (NRP):** Mayor Earls
 - **Regional Housing Council – Subcommittee (RHC Subcommittee):** City Manager Wullschlager
 - **La Pine Basin All-Lands Partnership (LPB):** City Manager Wullschlager, Councilor Shields and Councilor Morse expressed interest; City Manager Wullschlager will gather more information for the Councilors.
 - **Central Oregon Cities Organization – Water Subcommittee (COCO):** Councilor Ignazzitto, waiting on direction from COCO.
 - **Regional Solutions (if necessary) –** City Manager Wullschlager, with Mayor Earls as an alternate.
3. Planning Commission Reappointment
 - a. Staff Report
 - b. T. Myers
 - c. L. Bauman

Community Development Director Bybee presented a staff report concerning the reappointment of two Planning Commissioners, Teri Myers and Linda Bauman. He noted that traditionally, Commission

vacancies are recorded only when a member resigns or steps down, and incumbent members are typically reappointed.

Director Bybee submitted the applications of both Commissioners to the Council for consideration. He indicated that if the Council decides against reappointing the current members for another four-year term, applications from other interested community members would be forwarded to the Planning Commission for review, followed by a recommendation to the City Council for final approval.

Councilor Morse made a motion to approve the reappointment of Teri Myers and Linda Bauman, to continue serving on the Planning Commission, for an additional four-year term each. *Councilor Ignazzitto seconded the motion.* Mayor Earls asked for a roll call vote:

Councilor Curtis-Thompson – Aye

Councilor Shields – Aye

Councilor Ignazzitto – Aye

Councilor Morse – Aye

Motion passed unanimously.

OTHER MATTERS

None.

PUBLIC COMMENTS

None.

STAFF COMMENTS

Community Development Director Bybee provided an update on the "Coffee and Comp Plan" sessions that have been occurring each morning during the current week. He informed the council that one more public engagement session is scheduled to take place at the high school. Director Bybee outlined the timeline, noting that May 31st is the deadline for the update as stated in the grant, which will cover half of the project's cost. Additionally, there will be three joint work sessions with the Planning Commission in March and early April. He assured the council that a more detailed update would be provided as developments occur.

Staff are also working on the Transportation System Plan (TSP) update in collaboration with ODOT. In the next month, staff plans to start identifying consultants for the project. The TSP update is expected to be a two-year project following the completion of the comprehensive plan update. Once the TSP is finalized, the comprehensive plan will be amended to reflect the updates.

The Community Planning Assistance for Wildfire (CPAW) program has provided recommendations that will be submitted to 3J. They are currently collaborating with fire officials to enhance community protection. Director Bybee emphasized that these are recommendations only, and the City is not obligated to implement them.

Director Bybee announced that Associate Planner Vicker's is no longer with the City as she has accepted a new position. He mentioned that there are new job postings for an Associate Planner and a Senior Planner.

Community Development Director Bybee provided an update on the current planning files. These include a sign permit for the Wickiup Ride Share, which is under review. The Starbucks application is also under review, with a decision expected within the next month. The application for a new RV park next to Gordy's is currently incomplete, as is a three-parcel partition on Rosland Road. Additionally, staff received an application for a gas station at the intersection of Huntington Road and Burgess Road. A new industrial building is proposed, along with a 10-lot subdivision on Antler Road.

Public Works Director West gave an update on Public Works, stating that his team is managing daily operations. He mentioned that they have recently been transferring water from one lagoon to another at the septage treatment plant. He also noted that the water and wastewater expansion project is nearing completion.

Finance Director Ivans did not have any comments

City Manager Wullschlager provided an update on the Newberry lift station and ongoing collaboration with the County to acquire the property adjacent to the existing lift station. He confirmed that the process to secure the land is progressing smoothly.

He also mentioned that a punch list from the contractors and engineers regarding the water and wastewater expansion is available, allowing the project team to begin addressing and completing these items. The industrial lift station project has been included with the expansion project and extended the timeline due to the utilization of federal funds for the new lift station.

The Urban Renewal Agency (URA) will be holding a workshop for the archway project on Friday at 10:30 a.m.

The City Council will need to discuss future dates for a joint meeting with the Board of County Commissioners (BoCC), which can be determined at the next meeting.

City Manager Wullschlager announced the execution of a contract with Anderson Perry for the next 12 months for engineering consulting services for the City. Anderson Perry has been engaged to provide consulting for Public Works and the Community Development Department.

During the All Basin Partnership meeting, it was noted that the cleanup of BLM land in the La Pine area is being considered for 2026.

City Manager Wullschlager provided an update on the Intergovernmental Agreement (IGA) with the Sheriff's Office for an enhanced sheriff patrol district, which will allocate a designated officer and a patrol officer to the City. While the specific officers have not yet been identified, the City Manager is in discussions with the new Sheriff. He asked if he could write a letter to the Sheriff to request Sergeant Kalmbach as the designated officer. The Council agreed to request Sergeant Kalmbach.

An update on the rural fire district was provided, highlighting their grant application to purchase Automated External Defibrillators (AEDs). The City Manager informed the Council that he had written a letter in support of the fire district's grant application.

Lastly, the City Manager updated the Council on the Request for Proposals (RFP) for the construction of the Spec building in the industrial park. He is finalizing the edits, and the RFP is expected to be available to the public within the next 2-3 weeks for proposal submissions.

City Recorder Metcalf did not have any comments.

MAYOR & COUNCIL COMMENTS

Councilor Curtis-Thompson did not have any comments.

Councilor Shields welcomed the new Mayor, City Councilors, and Planning Commissioners.

Councilor Ignazzitto welcomed Mayor Earls and Councilor Curtis-Thompson, expressing her confidence in the staff and the community to support the new Council members. She also welcomed the reappointed Commission members and commended Community Development Director Bybee for his public engagement efforts through coffee meetings and comprehensive plan discussions.

Councilor Morse expressed gratitude and welcomed Mayor Earls.

Mayor Earls thanked everyone involved in the city's transformation. She acknowledged the significant amount of work ahead and emphasized that the Council's presence is due to the community's expectation for accountability. She expressed appreciation to the community for attending the meeting and thanked the staff and Council for their support.

EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT

Mayor Earls adjourned the meeting at 6:35 p.m.



PUBLIC COMMENT FORM

Completed forms will be collected prior to the start of the meeting. Comments will be limited to 3 minutes and restricted to the topics indicated below. All remarks and questions must be addressed to the presiding officer, only. Comments will be respectful. Harsh and/or abusive language will not be permitted. (This document is a public record)

Name: Stu Martinez Phone Number: 541-410-6938
Address: PO Box 1742
Email: _____ Resident Non Resident Other
Agenda Item Topic #: _____ in support of _____ in opposition to _____ as an interested party
 Non-Agenda Item Topic (Provide brief description): _____

Organization (if applicable): _____ Would you like to be contacted for follow up?
_____ Yes _____ No



PUBLIC COMMENT FORM

Completed forms will be collected prior to the start of the meeting. Comments will be limited to 3 minutes and restricted to the topics indicated below. All remarks and questions must be addressed to the presiding officer, only. Comments will be respectful. Harsh and/or abusive language will not be permitted. (This document is a public record)

Name: Colleen Scott Phone Number: 541 306 0576
Address: 52706 Murray Dr
Email: scott0211@yahoo Resident Non Resident Other
Agenda Item Topic #: _____ in support of _____ in opposition to _____ as an interested party
Planning Commission
 Non-Agenda Item Topic (Provide brief description): _____

Organization (if applicable): _____ Would you like to be contacted for follow up?
____ Yes _____ No



FINANCIAL SUMMARY November 30, 2024

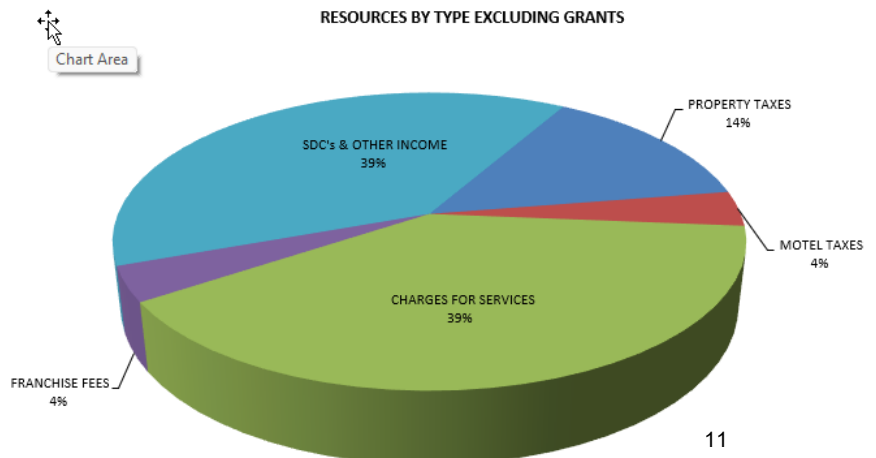
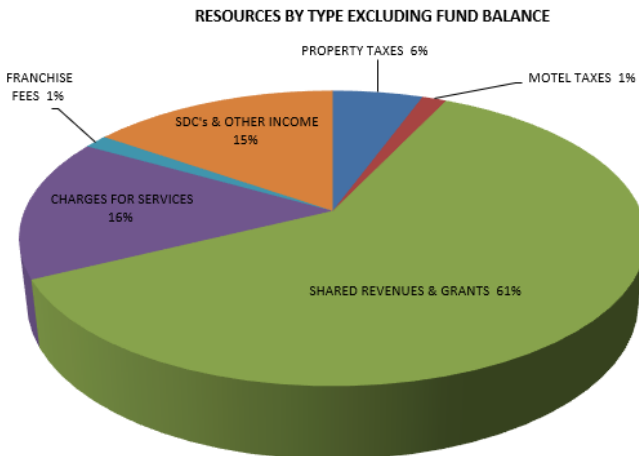
TOTAL RESOURCES - BUDGET TO ACTUAL

AS OF NOVEMBER 30, 2024

	Year To Date	FY 2024-25 Budget	Budget Remaining	(42% lapsed) % Earned
BEGINNING FUND BALANCE	17,587,219	17,587,219	-	100.0%
PROPERTY TAXES	373,401	457,500	84,099	81.6%
MOTEL TAXES	100,818	156,000	55,182	64.6%
SHARED REVENUES & GRANTS	4,066,224	5,609,797	1,543,573	72.5%
CHARGES FOR SERVICES	1,040,148	2,210,575	1,170,428	47.1%
FRANCHISE FEES	100,180	328,225	228,045	30.5%
SDC's & OTHER INCOME	1,025,200	1,196,700	171,500	85.7%
	24,293,190	27,546,016	3,252,826	88.2%

FINANCIAL HIGHLIGHTS – RESOURCES

- SDC's are higher than projected already. This is likely due to the influx of building during the summer months, and will likely slow as cooler weather sets in.
- Charges for Services are also in line with budgetary expectations.
- Staff is monitoring Franchise Fees as they are lower than projected.



RESOURCES - BUDGET TO ACTUAL BY FUND

AS OF NOVEMBER 30, 2024

	Year To Date	FY 2024-25 Budget	Budget Remaining	(42% lapsed) % Earned
GENERAL FUND				
BEGINNING FUND BALANCE	2,870,326	2,870,326	-	100.0%
PROPERTY TAXES	373,401	457,500	84,099	81.6%
SHARED REVENUES & GRANTS	35,505	85,000	49,495	41.8%
MOTEL TAXES (30%)	30,246	56,000	25,754	54.0%
CHARGES FOR SERVICES	1,710	16,375	14,666	10.4%
FRANCHISE FEES	30,054	105,075	75,021	28.6%
MISCELLANEOUS & OTHER INCOME	421,541	69,500	(352,041)	606.5%
INTERFUND TRANSFERS - IN	-	554,750	554,750	0.0%
	<u>3,762,783</u>	<u>4,214,526</u>	<u>(103,007)</u>	<u>89.3%</u>
CEMETERY FUND				
BEGINNING FUND BALANCE	42,013	42,013	-	100.0%
CHARGES FOR SERVICES	-	1,200	1,200	0.0%
INTERFUND TRANSFERS - IN	-	-	-	
MISCELLANEOUS & OTHER INCOME	-	700		
	<u>42,013</u>	<u>43,913</u>	<u>1,200</u>	<u>95.7%</u>
STREETS FUND				
BEGINNING FUND BALANCE	1,681,883	1,681,883	-	100.0%
SHARED REVENUES & GRANTS	81,218	645,000	563,782	12.6%
FRANCHISE FEES	70,126	223,150		
MISCELLANEOUS & OTHER INCOME	3,441	17,000	13,559	20.2%
INTERFUND TRANSFERS - IN	-	325,000	325,000	0.0%
	<u>1,836,668</u>	<u>2,892,033</u>	<u>902,341</u>	<u>63.5%</u>
TOURISM FUND				
BEGINNING FUND BALANCE	360,557	360,557	-	100.0%
MOTEL TAXES	70,572	100,000	29,428	70.6%
MISCELLANEOUS & OTHER INCOME	-	3,500	3,500	
	<u>431,129</u>	<u>464,057</u>	<u>32,928</u>	<u>92.9%</u>
COMMUNITY DEVELOPMENT FUND				
BEGINNING FUND BALANCE	510,293	510,293	-	100.0%
CHARGES FOR SERVICES	39,742	40,000	258	99.4%
ADVANCED PLANNING FEES	32,850	45,000	12,150	73.0%
MISCELLANEOUS & OTHER INCOME	-	51,000	51,000	0.0%
INTERFUND TRANSFERS - IN	-	155,000	155,000	0.0%
	<u>582,885</u>	<u>801,293</u>	<u>218,408</u>	<u>72.7%</u>
INDUSTRIAL/ECONOMIC DEVELOPMENT				
BEGINNING FUND BALANCE	1,924,327	1,924,327	-	
SHARED REVENUES & GRANTS	112,252	29,771	(82,481)	377.1%
INDUSTRIAL SITE LEASES / SALES	4,325	17,500	13,175	24.7%
MISCELLANEOUS & OTHER INCOME	-	30,000	30,000	0.0%
	<u>2,040,904</u>	<u>2,001,598</u>	<u>(39,306)</u>	<u>102.0%</u>
RESERVE FUND - WATER/SEWER				
BEGINNING FUND BALANCE	452,670	452,670	-	100.0%
INTERFUND TRANSFERS - IN	-	400,000	400,000	0.0%
	<u>452,670</u>	<u>852,670</u>	<u>400,000</u>	<u>53.1%</u>
DEBT RESERVE FUND				
BEGINNING FUND BALANCE	193,503	193,503	-	100.0%
INTERFUND TRANSFERS - IN	-	734,227	734,227	0.0%
	<u>193,503</u>	<u>927,730</u>	<u>-</u>	<u>20.9%</u>
EQUIPMENT RESERVE FUND				
INTERFUND TRANSFERS - IN	-	285,000	285,000	0.0%
	<u>-</u>	<u>285,000</u>	<u>-</u>	<u>0.0%</u>
SDC FUND				
BEGINNING FUND BALANCE	4,665,141	4,665,141	-	100.0%
SYSTEM DEVELOPMENT CHARGES	552,365	920,000	367,635	60.0%
INTERFUND TRANSFERS - IN	-	250,000		0.0%
MISCELLANEOUS & OTHER INCOME	-	15,000	15,000	0.0%
	<u>5,217,506</u>	<u>5,850,141</u>	<u>367,635</u>	<u>89.2%</u>
WATER FUND				
BEGINNING FUND BALANCE	3,251,078	3,251,078	-	100.0%
GRANT REVENUE	2,039,189	1,547,526	(491,663)	131.8%
CHARGES FOR SERVICES	477,970	1,018,000	540,030	47.0%
MISCELLANEOUS & OTHER INCOME	46,078	34,500	(11,578)	133.6%
	<u>5,814,315</u>	<u>5,851,104</u>	<u>36,789</u>	<u>99.4%</u>
SEWER FUND				
BEGINNING FUND BALANCE	1,635,428	1,635,428	-	100.0%
GRANT REVENUE	1,765,210	3,302,500	1,537,290	53.5%
CHARGES FOR SERVICES	516,401	1,117,500	601,099	46.2%
MISCELLANEOUS & OTHER INCOME	1,775	10,500	8,725	16.9%
	<u>3,918,814</u>	<u>6,065,928</u>	<u>2,147,114</u>	<u>64.6%</u>

FINANCIAL SUMMARY
November 30, 2024

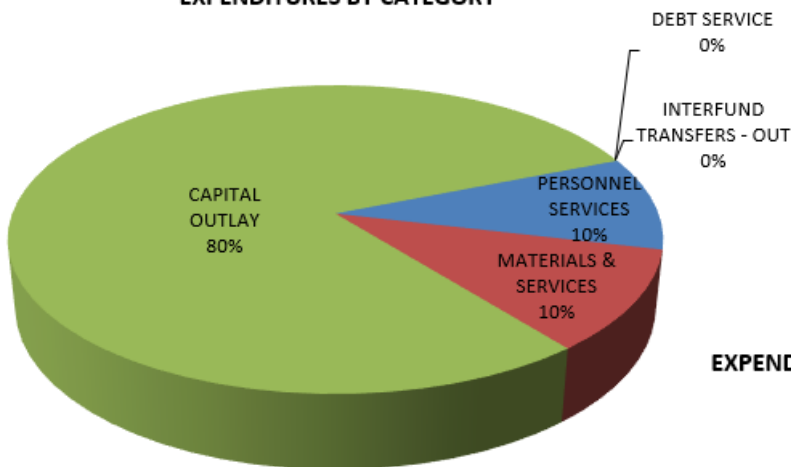
TOTAL EXPENDITURES - BUDGET TO ACTUAL
AS OF NOVEMBER 30, 2024

	Year To Date	FY 2024-25 Budget	Budget Remaining	(42% lapsed)
PERSONNEL SERVICES	593,958	2,028,155	1,434,197	29.3%
MATERIALS & SERVICES	638,290	3,181,650	2,543,360	20.1%
CAPITAL OUTLAY	4,814,438	9,810,626	3,496,080	49.1%
DEBT SERVICE	-	1,192,908	1,192,908	0.0%
INTERFUND TRANSFERS - OUT	-	2,703,977	2,672,227	0.0%
	6,046,686	18,917,316	11,338,772	32.0%

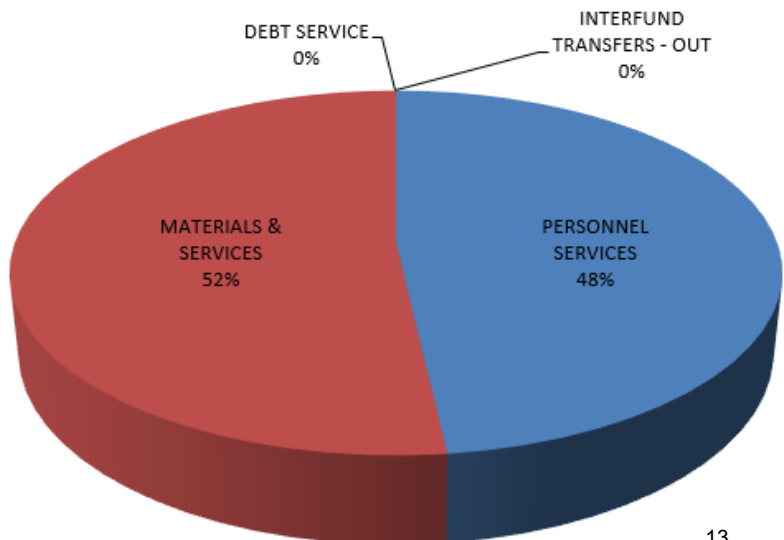
FINANCIAL HIGHLIGHTS – EXPENDITURES:

- All expenses are in line with staff expectations
- Interfund transfers have not been made, and will likely be made in January, during the mid-year budget review.

EXPENDITURES BY CATEGORY



EXPENDITURES BY CATEGORY EXCLUDING CAPITAL OUTLAY



EXPENDITURES - BUDGET TO ACTUAL BY FUND

AS OF NOVEMBER 30, 2024

	Year To Date	FY 2024-25 Budget	Budget Remaining	(42% lapsed) % Expended
GENERAL FUND				
PERSONNEL SERVICES	70,399	220,497	150,098	31.9%
MATERIALS & SERVICES	107,690	567,700	460,010	19.0%
CAPITAL OUTLAY	168,114	316,700	148,586	53.1%
DEBT SERVICE	-	42,908	42,908	0.0%
INTERFUND TRANSFERS - OUT		480,000	480,000	0.0%
	<u>346,203</u>	<u>1,627,805</u>	<u>1,281,602</u>	<u>21.3%</u>
CEMETERY FUND				
MATERIALS & SERVICES	3,268	24,100	20,832	13.6%
CAPITAL OUTLAY	-	5,000	5,000	0.0%
	<u>3,268</u>	<u>29,100</u>	<u>25,832</u>	<u>11.2%</u>
STREETS FUND				
PERSONNEL SERVICES	57,744	272,875	215,131	21.2%
MATERIALS & SERVICES	115,730	293,950	178,220	39.4%
CAPITAL OUTLAY	138,216	970,000	831,784	14.2%
INTERFUND TRANSFERS - OUT		261,750	261,750	0.0%
	<u>311,690</u>	<u>1,798,575</u>	<u>1,486,885</u>	<u>17.3%</u>
TOURISM FUND				
MATERIALS & SERVICES	43,760	125,650	81,890	34.8%
CAPITAL OUTLAY		75,000	75,000	0.0%
INTERFUND TRANSFERS - OUT	-	25,000	25,000	0.0%
	<u>43,760</u>	<u>225,650</u>	<u>181,890</u>	<u>19.4%</u>
COMMUNITY DEVELOPMENT FUND				
PERSONNEL SERVICES	122,874	379,477	256,603	32.4%
MATERIALS & SERVICES	31,628	89,150	57,522	35.5%
CAPITAL OUTLAY	40,492	199,700	159,208	20.3%
INTERFUND TRANSFERS - OUT	-	38,750	38,750	0.0%
	<u>194,994</u>	<u>707,077</u>	<u>512,083</u>	<u>27.6%</u>
INDUSTRIAL AND ECONOMIC DEVELOPMENT				
MATERIALS & SERVICES	21,735	220,900	199,165	9.8%
CAPITAL OUTLAY	6,592	1,506,700		
INTERFUND TRANSFERS - OUT		31,750		
	<u>28,327</u>	<u>1,759,350</u>	<u>199,165</u>	<u>1.6%</u>
SDC FUND				
MATERIALS & SERVICES	-	1,050,000	1,050,000	0.0%
CAPITAL OUTLAY	-	1,500,000	1,500,000	0.0%
	<u>-</u>	<u>2,550,000</u>	<u>2,550,000</u>	<u>0.0%</u>
WATER FUND				
PERSONNEL SERVICES	174,729	587,423	412,694	29.7%
MATERIALS & SERVICES	155,141	337,200	182,059	46.0%
CAPITAL OUTLAY	2,195,959	1,810,026	(385,933)	121.3%
DEBT SERVICE	-	500,000	500,000	0.0%
INTERFUND TRANSFERS - OUT	-	1,387,737	1,387,737	0.0%
	<u>2,525,829</u>	<u>4,622,386</u>	<u>2,096,557</u>	<u>54.6%</u>
SEWER FUND				
PERSONNEL SERVICES	168,212	567,883	399,671	29.6%
MATERIALS & SERVICES	159,338	473,000	313,662	33.7%
CAPITAL OUTLAY	2,265,065	3,427,500	1,162,435	66.1%
DEBT SERVICE		650,000	650,000	0.0%
INTERFUND TRANSFERS - OUT		478,990	478,990	0.0%
	<u>2,592,615</u>	<u>5,597,373</u>	<u>3,004,758</u>	<u>46.3%</u>

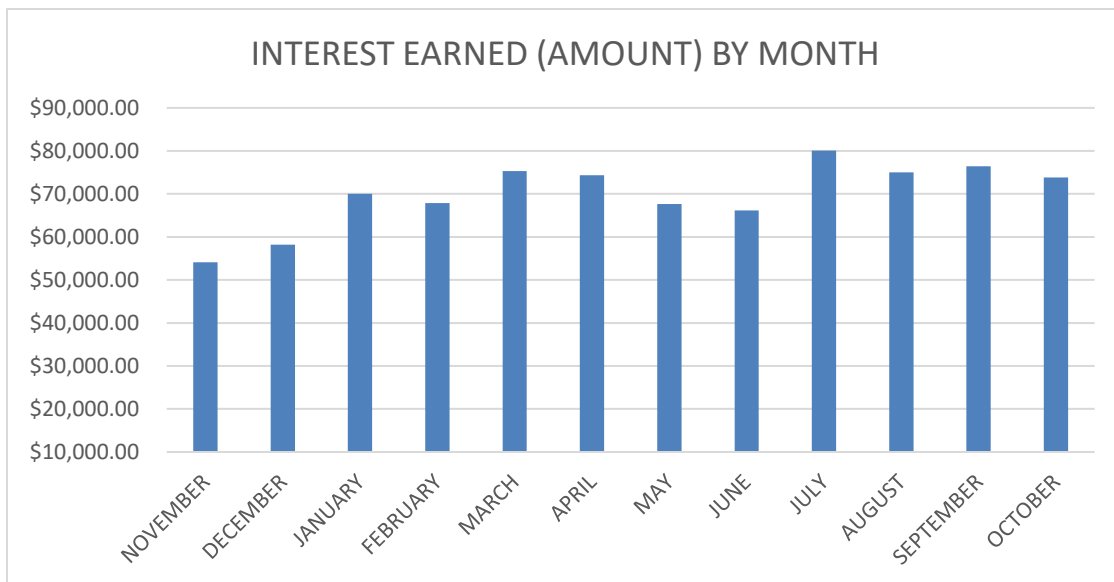
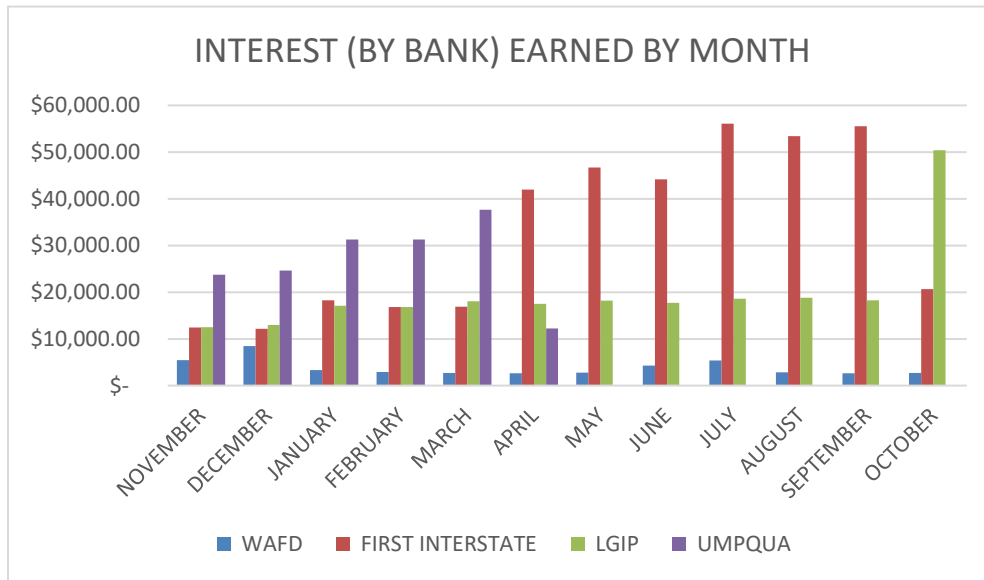
City Interest Income Revenue Report

November 2023 – October 2024



City Bank Balances – 11/25/2024

Bank	11/25/2024	Rate
LGIP	\$ 15,276,083.38	5.00%
FIB	\$ 1,598,254.58	4.75%
FIB Checking	\$ 1,719,609.55	0.00%
WAFD	\$ 1,094,489.64	2.94%
WAFD Checking	\$ 1,025,913.40	
Xpress	\$ 74,154.13	0.00%
	\$ 20,788,504.68	





PO Box 616, La Pine, OR 97739
 51375 Huntington Road, La Pine
 541.536.9771
 info@lapine.org

January 7, 2026

To: City of La Pine, City Councilors, City Manager
 Re: TRT funds report for Fiscal Year 2024/2025 - 2nd Quarter

Greetings Mayor & Councilors!

The fall & winter months are of course our slower months (with the exception of Christmas shopping in the store of course). But having said that, we kept hearing from other small gift type retailers that business was not as robust as in years past. There seems to be a breakdown in the whole "Shop Local" mind set despite our continuing marketing efforts to get folks to keep local top of mind. I know this is mostly due to the 80% + "leakage" economists keep referring to with so much of the working population heading out of the community daily to go to work.

We are continuing with our marketing partnership with Crater Lake Country. The latest being their American Road Magazine Winter Campaign (see the attached picture). Along with this kind of partnering, our 2025 goal is to move the needle during these off-peak months by creating our own winter campaign to target the snowmobiling community in particular as well as other winter activity lovers. We would like to partner with the City to achieve the budget needed to see the desired results. Our plan includes a means to track visitors at the Best Western and other La Pine lodging properties to see actual results from the campaign. Look for that request later in this year when we have a clear plan of attack. I look forward to working together to create a new economy for La Pine.

As always, if you have any questions about the operation of the Visitor Center, please let me know. And if there are reports in particular you would like to see, please let me know that as well. We pride ourselves on being good stewards of the TLT monies the City has elected to send our way for our Visitor operations.

Sincerely,



La Pine Chamber of Commerce

Profit & Loss

October through December 2024

	Oct - Dec 24
Ordinary Income/Expense	
Income	
Breakfast	1,995.00
Facilities	2,700.00
Made In La Pine Store	4,557.25
Membership	6,131.99
Other Income	13.34
South County Shopper	14,384.30
TRT from City of La Pine	18,700.00
Visitor Center Income	450.00
Visitors Guide	-450.00
Total Income	<u>48,481.88</u>
Gross Profit	48,481.88
Expense	
Breakfast Expense	2,210.00
Chamber Expense	
General Operating	-72.01
Total Chamber Expense	-72.01
Credit Card Processing Fees	596.14
Facilities Exp	
Rent	7,191.00
Repair/Maint/Snowplow/Upgrade	59.01
Utilities	896.27
Total Facilities Exp	8,146.28
Insurance	395.07
Made in La Pine Store Exp	2,869.88
Miscellaneous Operations	4,658.06
Office Equipment & Supplies	1,085.90
Payroll Expenses	
Executive Director	8,308.23
Office Staff-Part Time	6,355.33
Payroll Taxes/Expenses	4,182.67
Total Payroll Expenses	18,846.23
SCS Expenses	13,417.31
Visitor Operations Expenses	
Advertising - Events	449.00
Advertising - General	800.00
Total Visitor Operations Expenses	1,249.00
Website	
Development	500.00
Software/Maintenance	990.00
Total Website	1,490.00
Total Expense	<u>54,891.86</u>
Net Ordinary Income	-6,409.98
Other Income/Expense	
Other Income	
Interest from Checking Account	14.45

La Pine Chamber of Commerce
Profit & Loss
October through December 2024

	<u>Oct - Dec 24</u>
Total Other Income	<u>14.45</u>
Net Other Income	<u>14.45</u>
Net Income	<u><u>-6,395.53</u></u>



CITY OF LA PINE

STAFF REPORT

Meeting Date: January 22, 2025
TO: City Council
FROM: Geoff Wullschlager, City Manager *Geoff Wullschlager*
SUBJECT: Joint Session (BoCC) planning

- | | | | |
|--------------------------|-------------------------|-------------------------------------|------------------|
| <input type="checkbox"/> | Resolution | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | No Action – Report Only | <input type="checkbox"/> | Public Hearing |
| <input type="checkbox"/> | Formal Motion | <input checked="" type="checkbox"/> | Other/Direction: |
-

Councilmembers:

The La Pine City Council generally meets with the Deschutes County Board of County Commissioners several times a year in the Spring and Fall. Our last joint session with the Board occurred in November of 2024, with several items of discussion pushed forward for future consideration by the current Council.

It was discussed with the Board Secretary that dates in either February or March would be most appropriate, and the roster below lists our upcoming meeting dates that would facilitate a joint session, with enough notice, to re-open discussions:

February 26th

March 12th

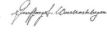
March 26th

I am asking for you to collectively discuss the dates and to provide staff with several selections that can be passed along to the administrative department of the BoCC for meeting date confirmation.



CITY OF LA PINE

STAFF REPORT

Meeting Date: January 22, 2025
TO: City Council
FROM: Geoff Wullschlager, City Manager 
SUBJECT: BoCC – County request (letter of support for land acquisition)

- | | | | |
|-------------------------------------|-------------------------|-------------------------------------|------------------|
| <input type="checkbox"/> | Resolution | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | No Action – Report Only | <input type="checkbox"/> | Public Hearing |
| <input checked="" type="checkbox"/> | Formal Motion | <input checked="" type="checkbox"/> | Other/Direction: |
-

Councilmembers:

County Commissioner Tony DeBone has asked the City of La Pine to support a Board effort for the transfer and acquisition of 40 acres of Deschutes National Forest Land to the County by submitting a letter to US Congressman Cliff Bentz’s office in concert with the Board’s efforts.

This land is outside of City limits and does not, nor will not amend any maps or boundaries of the current City designation, but its transfer to the County will be part of a larger effort of auction of the land to a third part for rock supply in further support of road maintenance.

Please review the attached communication from Commissioner DeBone, and the subsequent letter from the BoCC, with attached report and map for further background.

Action:

If there is interest in supporting this effort, please make the following motion:

“I make a motion to support the conveyance of the 40-acre parcel of Deschutes National Forest Land southeast of La Pine, designated at T22S, R11E Sec. 20, to Deschutes County, and to issue such support through Council correspondence.”

Please follow this with **a Second**, and a roll call vote.



January 15, 2025

Jeannine Earls, Mayor of La Pine
La Pine City Hall
16345 6th St.
La Pine, Oregon 97739

Dear Mayor Earls:

Last month, the Deschutes County Board of Commissioners took action to approve sending a letter to Congressman Cliff Bentz supporting the transfer of 40 acres of Deschutes National Forest to the County. This land, located southeast of La Pine, is known to have a State of Oregon certifiable hard rock supply. This can be a local supply of rock for future road district needs that is closer so it will cost less to transport.

Please see the enclosed letter which was sent to Congressman Bentz. Because this strategic investment would benefit the continued prosperity and sustainability of our region, I am writing to ask that you also send a letter to Congressman Bentz supporting this proposal.

As always, I am available to answer any questions. Thank you for your consideration.

Sincerely,

Tony DeBone
Chair, Deschutes County
Board of Commissioners



December 19, 2024

Congressman Cliff Bentz
14 N. Central Avenue, Suite 112
Medford, OR 97501

Dear Congressman Bentz:

As the Deschutes County Board of Commissioners, we are writing to emphasize the significant economic, infrastructural and social benefits of acquiring 40-acres of Deschutes National Forest from the federal government. The location identified southeast of La Pine is known to have a State of Oregon certifiable hard rock supply. Acquiring and designating this property for surfacing mining will bring many benefits to Deschutes County and the region. Some of the direct benefits include:

- Utilizing this land for its aggregate resources will help support the construction industry in southern Deschutes County and throughout the region.
- Increasing the availability of this aggregate resource will help to facilitate quicker and more efficient developments, through reduced delays and ensuring consistent supply for ongoing road and facility maintenance, and for other critical projects.
- Reducing haul times in southern Deschutes County helps to decrease construction costs, which directly impacts the affordability of new homes and other development projects in the region.
- Shorter haul times to nearby projects reduce environmental impacts due to lessened emissions and overall carbon footprint.
- Strategic use of this land can also stabilize market prices and encourage competitive development.
- Target property is directly adjacent to an operational surface mine currently used for rock, sand and gravel operations making accessibility to the 40-acres more tangible.

In conclusion, these 40-acres represents a strategic investment in the future of Deschutes County and would provide positive impacts to the region. Economic, infrastructural, and social benefits factors make this land an important asset contributing to the continued prosperity and sustainability of our region.

Thank you for weighing these factors carefully as we move forward with this initiative, and we thank you in advance for your consideration.

Sincerely,



Patti Adair
Chair



Anthony DeBone
Vice Chair

23. Letter of support to acquire 40 acres of Deschutes National Forest located southeast of La Pine

Kristie Bollinger described a potential opportunity for the County to acquire 40 acres of Deschutes National Forest located southeast of La Pine, saying the property, which adjoins a private surface mine, is known to have a State of Oregon certifiable hard rock supply. Upon acquisition, the intent would be to sell the property on the open market for future surfacing mining operations.

Commissioner DeBone stated his support for this concept as presented.

Commissioner Chang said while he did not object to the proposal to acquire this property, he believed the County owed it to the federal taxpayers to offer the Forest Service some compensation. He added that the County owns property in the Little Deschutes floodplain which would make an excellent trade.

Commissioner Adair supported signing the letter as drafted.

DEBONE: Move approval of the letter to Congressman Cliff Bentz supporting the acquisition of 40 acres of Deschutes National Forest located southeast of La Pine

ADAIR: Second

VOTE: CHANG: No
DEBONE: Yes
ADAIR: Chair votes yes. Motion Carried 2 - 1

24. Treasury Report for November 2024

Bill Kuhn, County Treasurer, presented the Treasury Report for November 2024.

25. Finance Report for November 2024

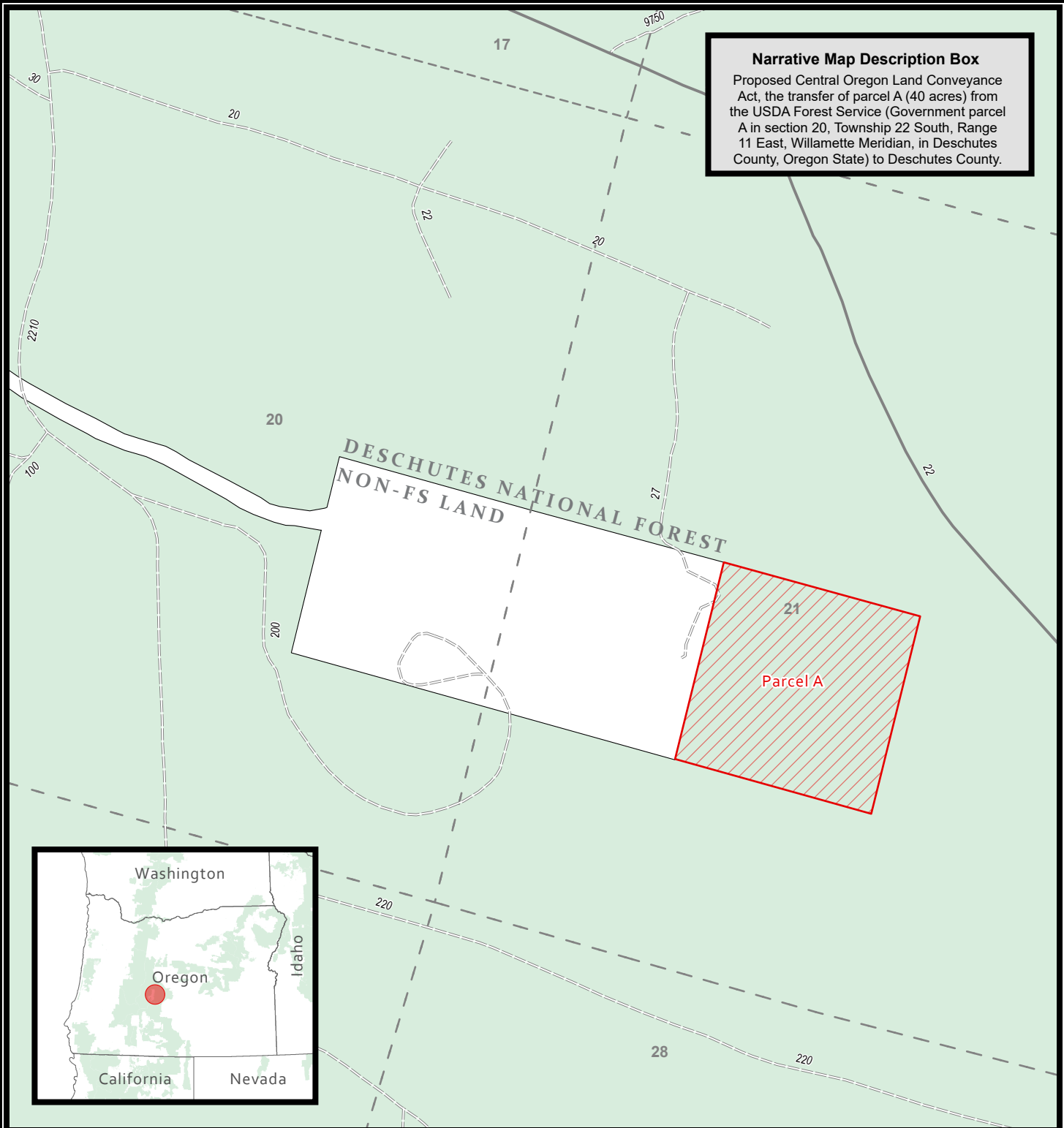
Robert Tintle, Chief Financial Officer, presented the Finance Report for November 2024.

Commissioner Adair shared information received at a recent Central Oregon Visitors meeting indicating that corporate travel bookings are ticking up.

26. Board selection of Chair and Vice Chair for 2025

Commissioner Adair said it has been her pleasure to serve as chair for this year.

Narrative Map Description Box
 Proposed Central Oregon Land Conveyance Act, the transfer of parcel A (40 acres) from the USDA Forest Service (Government parcel A in section 20, Township 22 South, Range 11 East, Willamette Meridian, in Deschutes County, Oregon State) to Deschutes County.

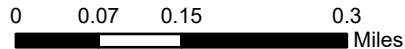


References

Requested by U.S. Representative Cliff Bentz
 Created by Data Resources Management,
 Pacific Northwest Region, USDA Forest Service
 P.O. Box 3623, Portland, OR 97206-3603

Disclaimer

"Creation of this map does not indicate USDA support of this proposal. This represents USDA technical assistance only. These documents remain congressional records in their entirety, even after the completion of the proposed map, and are not USDA records under the Freedom of Information Act (FOIA) or any other law. If USDA receives any request or demand for access to these records under the FOIA or any other authority, USDA will immediately notify the Committee and will respond to the request or demand based upon the understanding that these are congressional, not USDA, records."



Legend

Sheet 1 of 2

- Parcel A
- Section
- USDA Forest Service
- Non-FS
- Paved Road
- Road, Not Maintained for POV

Map Revision Date:
 November 4, 2024/Version 1

**Central Oregon Land Conveyance Act
 Prepared at the request of U.S. Rep. Bentz
 Deschutes County Conveyance Parcel A**

Preliminary Map

Transfer Parcel Acres: 40
 T22S, R11E, Sec. 20

Willamette Meridian, Deschutes County, Oregon State

U.S. Forest Service - Pacific Northwest Region
 Deschutes National Forest
 U.S. Congressional District 2

Copies of this map are available in the Office of the
 Regional Forester, Pacific Northwest Region, Portland, OR



January 22, 2025

Congressman Cliff Bentz
14 N. Central Avenue, Suite 112
Medford, OR 97501

Dear Congressman, Bentz:

We, the undersigned members of the La Pine City Council, are offering our support for the transfer of a 40-acre parcel of land in the Deschutes National Forest, to Deschutes County. As shared with you by the Board of County Commissioners, this parcel holds resource and application to not only construction and road maintenance needs in our region, but also as an economic driver to our South Deschutes County.

As La Pine is the most adjacent political subdivision to the site, we stand to benefit directly from this transfer and subsequent sale of the land through the creation of local employment, and the increase in aggregate materials that will serve our larger community for many years to come.

We look forward to this potential transfer and ask that you contact us should you have questions or further inquiry as to this request. We appreciate your time and efforts on our collective behalf and thank you for considering this request.

Jeanine Earls, Mayor

Courtney Ignazzitto, Council President

Mike Shields, Councilmember

Karen Morse, Councilmember

Janis Curtis, Councilmember