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| **CITY OF LA PINE, OREGON** |
| **Regular City Council Meeting** |
| **Wednesday, March 24th, 2021 at** **5:30 PM** |
| **La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739** |
| **Minutes** |

**1. CALL TO ORDER**

Meeting was called to order at 5:30 p.m.

**2. ESTABLISH A QUORUM**

PRESENT
Mayor Daniel Richer
Councilor Colleen Scott
Councilor Mike Shields
Interim Councilor Don Greiner

STAFF

City Manager Geoffrey Wullschlager

Public Works Manager Jacob Obrist

Assistant Planner Alexa Repko

City Recorder Jamie Kraft

**3. PLEDGE OF ALLEGIANCE**

**4. Habitat for Humanity – SDC Request – Discussion**

There was much discussion regarding the SDC (system development charges) waiver request submitted by Habitat for Humanity. Mr. Wullschlager updated the Council regarding the Sewer SDC’s that were also included in the waiver request. As Deschutes County still has an outstanding loan, the Sewer SDC’s are paid to Deschutes County directly prior to a permit being issued to build. They are currently restricted from waiving the sewer charges currently, due to financial constraints. The City of La Pine is also restricted from waiving sewer SDC’s due to the encumbrance of the funds. The Councilors discussion included waiving the water and transportation SDC’s per the request. Also mentioned was a current Ordinance on file with the City of Tillamook which allows the city to waive SDC’s for Habitat for Humanity and other cities in Oregon have implemented similar Ordinances as well. There was a unanimous consensus vote by the Council to waive Transportation and Water SDC’s for Habitat for Humanity in La Pine for the remaining units to be built on land donated by Deschutes County. An Ordinance will be forthcoming at a future Council meeting.

**5. PUBLIC COMMENTS**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

No Public Comments.

**6. ADDED AGENDA ITEMS**

a. 2021-2022 Budget Calendar

b. 2021-2022 Flag Placement & Winter Lights Schedule

c. La Pine High School Informational Update

*Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council.*

Councilor Greiner requested that discussion items be added for Budget 2021-2022 and Holiday Flag Placement.

**7. CONSENT AGENDA**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

1. 03.10.2021 City Council Meeting Minutes

Motion made by Councilor Greiner, Seconded by Councilor Shields to approve the consent agenda and meeting minutes from 03.10.2021

Voting Yea: Councilor Scott, Councilor Shields, Councilor Greiner

Voting Nay: None

**8. 2021-2022 Budget Calendar -**

Geoff Wullschlager presented a 2021-2022 Budget Calendar for Council consideration and approval. He noted a minor correction which would schedule the first meeting on April 14th, 2021 and not April 10th as listed on the Calendar. There was a motion made by Councilor Scott to approve the Budget Calendar Fiscal Year 2021-2022 with the amendment, the motion was seconded by Councilor Greiner and carried by a unanimous voice vote.

**9. Holiday Flag Placement -**

Jake Obrist presented a 2021-2022 Holiday Flag Placement and Holiday Lights schedule to the Council. He noted a minor correction that flag placement would be implemented on Veterans Day and not Memorial Day as listed on the schedule. There was unanimous approval consensus by the Council with the minor correction.

**10. La Pine High School Update -**

Mayor Daniel Richer presented and informational update regarding the La Pine Hawks as given to the Council. The Council expressed appreciation to the school for keeping them updated on current events.

**12. City Manager Report –**

Geoff Wullschlager, City Manager reviewed items contained within his report. He made particular mention of the Spec. Building that will be located in the Industrial Park and that an ad was placed in the Daily Journal of Commerce. He also noted that there appears to be significant interest in the project.

**13. Applications for Council –**

After much discussion, there was a motion made by Councilor Scott to appoint Cathi Van Damme to La Pine City Council filling one of the vacant seats, the motion was seconded by Councilor Greiner. The vote was 3 yeas and 0 nays in favor of the appointment. Cathi Van Damme will be sworn in at the next City Council meeting on April 14th, 2021.

*Only Items that were previously added above in the Added Agenda Items will be discussed.*

**14. PUBLIC COMMENTS**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

*No Public Comments.*

**15. Executive Session –** At 5:45pm per ORS 192.660 The Council adjourned into Executive Session to discuss potential Candidate for the two remaining open vacant seats. At 6:00pm Executive Session was adjourned and regular session re convened.

**16. Staff Comments** -

**Administration** – Budget planning will begin. Finalists are being selected for the Office/Account Clerk and Utility Worker I/II positions.

**Public Works** – Grading has begun in the Cagle Subdivision and Hwy 97 sweeping will begin the first week of April.

**Planning** – Decision sent out regarding Frontier Days Conditional Use.

**Administration** – No comments

**17. MAYOR & COUNCIL COMMENTS**

 **Councilor Scott –** Thanked candidates for the City Council positions. City Staff and Mike Shields are doing a great job responding to citizen comments/concerns regarding road conditions in the Cagle neighborhood. Also expressed appreciation regarding the Holiday Schedule.

**Councilor Greiner –** Appreciates everyone’s hard work and appreciates Council candidates. Expressed thanks to City Manger for his work. Also expressed appreciate for Jake Obrist, Public Works Manager.

**Councilor Shields –** Expressed Cagle Sewer project questions for Jake Obrist. After review Mr. Obrist noted that the project will go out to bid after the review period. He is estimating summer 2021.

**Mayor Richer –** Thanked everyone for attending meetings. Thanked staff for everything they do.

**18. ADJOURNMENT**

Meeting adjourned at 6:20 p.m.by unanimous consensus.