



CITY OF LA PINE, OREGON

REGULAR CITY COUNCIL MEETING

Wednesday, March 26, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/88409283926>

MINUTES

CALL TO ORDER

Mayor Pro-Tem Ignazzitto called the meeting to order at 5:30 p.m.

ESTABLISH A QUORUM

Mayor Earls – Absent (Excused)

Council President Ignazzitto

Councilor Shields

Councilor Morse

Councilor Curtis – Via Zoom

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Brent Bybee – Community Development Director

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Councilor Morse led the Pledge of Allegiance.

ADDED AGENDA ITEMS

There were no added agenda items

PUBLIC COMMENTS

Liz Cupp, a resident of Drafter Road, provided comments regarding plowing conditions on Drafter Road and suggested improvements. She noted that over time, Drafter Road has experienced increased usage due to population growth and frequent use by commercial trucks. Additionally, the development of new apartments will likely contribute to further traffic.

Ms. Cupp expressed concerns about vehicles speeding on the road, which contributes to the formation of potholes. She also criticized the most recent plowing effort, describing it as poorly executed and

noting that only a single lane was cleared. She emphasized that, given the high traffic volume, Drafter Road should be paved. Furthermore, she referenced a prior land use decision to pave the road in relation to the nearby mobile home park.

Ms. Cupp submitted photographs taken after the most recent plowing for the record.

Rich Harp, a resident of Campfire Road, commented on the Urban Renewal Agency (URA) election and recommended Sondra Anderson as a potential member. He stated that bringing in more new members to the committees would be beneficial.

CONSENT AGENDA

1. 03.12.2025 Regular City Council Meeting Minutes

Councilor Shields made a motion to approve the consent agenda. *Councilor Morse seconded the motion.* Motion passed unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Urban Renewal Agency Appointment Applications

City Manager Wullschlager presented the associated staff report and explained that two seats are up for appointment. He clarified that while a candidate had listed him as a reference, there had been no discussion or agreement regarding endorsement. He noted that the applicant had identified him as a neighbor in response to a separate question on the application.

He informed the Council that there are four applicants and requested that the Council review the applications. If the Council is in agreement, he asked for a motion and to conduct a roll call vote for each open seat.

Councilor Shields made a motion to appoint Sondra Anderson to the La Pine Urban Renewal Agency for the remainder of the four-year term of one of the two current vacancies. *Councilor Morse seconded the motion.* Mayor Per Tem Ignazzitto asked for a roll call vote:

Councilor Curtis – Aye

Councilor Shields – Aye

Councilor Morse – Aye

Motion passed unanimously.

Councilor Shields made a motion to appoint Scott Asla to the La Pine Urban Renewal Agency for the remainder of the four-year term of one of the two current vacancies. *Councilor Curtis seconded the motion.* Mayor Per Tem Ignazzitto asked for a roll call vote:

Councilor Morse – Aye

Councilor Shields – Aye

Councilor Curtis – Aye

Motion passed unanimously.

2. Draft Letter of Support for the La Pine Parks and Recreation RARE AmeriCorps Application
Community Development Director Bybee presented the associated staff report. He stated that Staff recently met with the new La Pine Parks and Recreation District Facilities Coordinator, Wynn Malikowski. As part of their efforts to enhance parks and recreation services, the district intends to apply for a Resource Assistance for Rural Environments (RARE) AmeriCorps Member for the 2025-26 service year. He stated that the RARE program places graduate-level members in rural communities to build capacity in economic development, natural resource planning, and community engagement. The La Pine Parks and Recreation District has requested a letter of support from the City Council as part of their RARE application.

Councilor Morse made a motion to approve the Letter of Support for the La Pine Parks and Recreation District's request for a RARE AmeriCorps Member and direct the Council President to sign the letter in the absence of the Mayor. *Councilor Shields seconded the motion.* Council President Ignazzitto asked for a roll call vote:

Councilor Curtis – Aye

Councilor Morse – Aye

Councilor Shields – Aye

Motion passed unanimously.

OTHER MATTERS

No other matters.

PUBLIC COMMENTS

There were no public comments.

STAFF COMMENTS

City Recorder Metcalf reminded the community to submit the required event permits well in advance. This ensures events are conducted smoothly and safely for everyone involved. She encouraged anyone with questions or those needing assistance with the permit process to contact her at City Hall.

Finance Director Ivans reported that she is currently working on the budget. She encouraged community members interested in serving on the Budget Committee for both the City of La Pine and the Urban Renewal Agency to apply by April 15th.

She also provided an update on the Public Works Department, announcing that road maintenance will commence on April 14th. The department will be grading and graveling roads as part of their maintenance efforts.

Community Development Director Bybee made a response to the public comment referencing Drafter Road. He stated that this road is high on the list of improvements that the City is looking to implement with land use decisions with the increase of commercial and residential development. Additionally, if the community had any questions regarding past land use decisions they are welcome to contact him.

He gave an update on long term planning and stated that the last City Council and Planning Commission workshop is scheduled for April 2nd and the boards will be covering goals 11-13. After, staff will be coordinating with the City consultant 3J for a final draft of the comprehensive plan update for publishing and then the City will send out a measure 56 notice to citizens. This is to be compliant with state regulations.

He gave an update on the Transportation System Plan (TSP) update and the TGM grant. He stated that staff heard back with minor edits and recommendations which he is working on correcting. Once it is approved staff can start soliciting a consultant.

Director Bybee provided an update on current planning activities. The Arco project on Huntington Road and Burgess Road has completed their appeal periods without any field appeals and are now approved. Staff received additional applications, but they have been deemed incomplete. The Planning Department has also received zoning permit applications for new businesses within the City. Additionally, it was noted that the subdivision on Antler Road will be presented to the Planning Commission in a public hearing next month.

He also announced that a new Associate Planner, Nick Tierney, has been hired. He noted that Nick will be a valuable asset to the City.

City Manager Wullschlager reported that he has completed the bid tabulation process with a committee for the city-owned spec building. Five companies submitted proposals, with the winning bid awarded to Mission Building, located in Bend, Oregon. He explained the rationale behind selecting the winning bid and noted that he will present an intent-to-award letter to the Council at an upcoming meeting. Furthermore, he mentioned that the same company responsible for designing the building will also handle its construction as the project was issued as a design/build process, with anticipated completion in the summer of 2026.

He informed the Council that Mayor Earls recently attended the COCO Day at the Legislature event in Salem. She advocated on behalf of the City, discussing several bills for consideration by the Legislature. The City Manager detailed each relevant bill and explained how the Mayor lobbied legislative members to vote in support of the City's interests.

MAYOR & COUNCIL COMMENTS

Councilor Curtis did not have any comments.

Councilor Shields did not have any comments.

Councilor Morse did not have any comments.


Mayor Pro-Tem Ignazzitto thanked everyone that applied for the Urban Renewal Agency, and congratulated the new appointed members.

EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT

Mayor Pro-Tem Ignazzitto adjourned the meeting at 6:17 p.m.

SIGNATURE PAGE TO FOLLOW



Jeannine Earls, Mayor

Date: 4-9-2025

ATTEST:



Amanda Metcalf, City Recorder

Date: 4/15/2025