



CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, January 8, 2025, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/82809647455>

MINUTES

CALL TO ORDER

Mayor Richer called the meeting to order at 5:35 p.m.

ESTABLISH A QUORUM

Council

Mayor Richer

Councilor Shields

Councilor Ignazzitto

Councilor Morse

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Kelly West – Public Works Director

Brent Bybee – Community Development Director

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

ADDED AGENDA ITEMS

None.

OATH OF OFFICE

1. Office of the Mayor – Earls

City Recorder Metcalf administered the oath of office for Mayor Earls.

Mayor Richer passed the gavel to incoming Mayor Earls.

2. City Council Office – Ignazzitto

City Recorder Metcalf administered the oath of office for Councilor Ignazzitto.

3. City Council Office – Curtis-Thompson

City Recorder Metcalf administered the oath of office for Councilor Curtis-Thompson.

All new members of the Council took their position at the dais.

PUBLIC COMMENTS

Colleen Scott, who lives at 52706 Murry Dr., thanked Community Development Director Bybee for his availability and the input from the community. She also welcomed the new members of the Council and emphasized the importance of reappointing the members of the Commission who have been serving. She expressed her utmost confidence in their continued success.

Stu Martinez, who lives at 51435 Morson St., recounted the first City Council meeting that took place 19 years ago when he was Mayor. He shared that the Council started from scratch but had the community's support. He pledged his support to the City Council and staff, highlighting the challenges of starting a new city and encouraging the Council to rely on the community and staff. He concluded by stating, "Above all, enjoy it!"

CONSENT AGENDA

1. 12.11.2024 Regular City Council Minutes
 - a. Public Comment Form – C. Anderson
 - b. Public Comment Form – W. Elliott

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Shields seconded the motion.* Motion passed unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Election of Council President
 - a. Staff Report

City Manager Wullschlager presented the associated staff report for the election of the Council President. The Council President presides over meetings in the absence of the mayor and acts as mayor when the mayor is unable to perform their duties.

Councilor Morse made a motion to appoint Councilor Ignazzitto as Council President for the calendar year of 2025. *Councilor Shields seconded the motion.* Mayor Earls asked for a roll call vote:

Councilor Morse – Aye

Councilor Shields – Aye

Councilor Curtis-Thompson – Aye

Councilor Ignazzitto – Abstain

Three in favor and one abstained, motion passed.

2. Councilor Committee Assignments
 - a. Staff Report
 - b. Committee Considerations 2024-2025
 - c. Committee Inventory

City Manager Wullschlager presented the associated staff report for the committee assignments for the next 12 months.

There was discussion among the Council regarding the various committees and the appointments to each. The following assignments were made:

- **Central Oregon Area Commission on Transportation (COACT):** Councilor Ignazzitto
 - **Central Oregon Intergovernmental Council (COIC):** Councilor Curtis-Thompson, with Councilor Ignazzitto as an alternate.
 - **Central Oregon Cities Organization (COCO):** Councilor Ignazzitto
 - **Sunriver/La Pine Economic Development (SLED):** City Manager Wullschlager, with Finance Director Ivans as an alternate.
 - **League of Oregon Cities Small Cities Network (LOC):** Councilor Morse, with Mayor Earls to cover while Councilor Morse is unavailable.
 - **La Pine Urban Renewal Agency (URA):** Councilor Ignazzitto
 - **Coordinated Houseless Response Office (CHRO):** Mayor Earls
 - **Regional Housing Council (RHC):** Mayor Earls
 - **Newberry Regional Partnership (Executive Committee) (NRP):** City Manager Wullschlager
 - **Newberry Regional Partnership (Advisory Committee) (NRP):** Mayor Earls
 - **Regional Housing Council – Subcommittee (RHC Subcommittee):** City Manager Wullschlager
 - **La Pine Basin All-Lands Partnership (LPB):** City Manager Wullschlager, Councilor Shields and Councilor Morse expressed interest; City Manager Wullschlager will gather more information for the Councilors.
 - **Central Oregon Cities Organization – Water Subcommittee (COCO):** Councilor Ignazzitto, waiting on direction from COCO.
 - **Regional Solutions (if necessary) –** City Manager Wullschlager, with Mayor Earls as an alternate.
3. Planning Commission Reappointment
 - a. Staff Report
 - b. T. Myers
 - c. L. Bauman

Community Development Director Bybee presented a staff report concerning the reappointment of two Planning Commissioners, Teri Myers and Linda Bauman. He noted that traditionally, Commission

vacancies are recorded only when a member resigns or steps down, and incumbent members are typically reappointed.

Director Bybee submitted the applications of both Commissioners to the Council for consideration. He indicated that if the Council decides against reappointing the current members for another four-year term, applications from other interested community members would be forwarded to the Planning Commission for review, followed by a recommendation to the City Council for final approval.

Councilor Morse made a motion to approve the reappointment of Teri Myers and Linda Bauman, to continue serving on the Planning Commission, for an additional four-year term each. *Councilor Ignazzitto seconded the motion.* Mayor Earls asked for a roll call vote:

Councilor Curtis-Thompson – Aye

Councilor Shields – Aye

Councilor Ignazzitto – Aye

Councilor Morse – Aye

Motion passed unanimously.

OTHER MATTERS

None.

PUBLIC COMMENTS

None.

STAFF COMMENTS

Community Development Director Bybee provided an update on the "Coffee and Comp Plan" sessions that have been occurring each morning during the current week. He informed the council that one more public engagement session is scheduled to take place at the high school. Director Bybee outlined the timeline, noting that May 31st is the deadline for the update as stated in the grant, which will cover half of the project's cost. Additionally, there will be three joint work sessions with the Planning Commission in March and early April. He assured the council that a more detailed update would be provided as developments occur.

Staff are also working on the Transportation System Plan (TSP) update in collaboration with ODOT. In the next month, staff plans to start identifying consultants for the project. The TSP update is expected to be a two-year project following the completion of the comprehensive plan update. Once the TSP is finalized, the comprehensive plan will be amended to reflect the updates.

The Community Planning Assistance for Wildfire (CPAW) program has provided recommendations that will be submitted to 3J. They are currently collaborating with fire officials to enhance community protection. Director Bybee emphasized that these are recommendations only, and the City is not obligated to implement them.

Director Bybee announced that Associate Planner Vicker's is no longer with the City as she has accepted a new position. He mentioned that there are new job postings for an Associate Planner and a Senior Planner.

Community Development Director Bybee provided an update on the current planning files. These include a sign permit for the Wickiup Ride Share, which is under review. The Starbucks application is also under review, with a decision expected within the next month. The application for a new RV park next to Gordy's is currently incomplete, as is a three-parcel partition on Rosland Road. Additionally, staff received an application for a gas station at the intersection of Huntington Road and Burgess Road. A new industrial building is proposed, along with a 10-lot subdivision on Antler Road.

Public Works Director West gave an update on Public Works, stating that his team is managing daily operations. He mentioned that they have recently been transferring water from one lagoon to another at the septage treatment plant. He also noted that the water and wastewater expansion project is nearing completion.

Finance Director Ivans did not have any comments

City Manager Wullschlager provided an update on the Newberry lift station and ongoing collaboration with the County to acquire the property adjacent to the existing lift station. He confirmed that the process to secure the land is progressing smoothly.

He also mentioned that a punch list from the contractors and engineers regarding the water and wastewater expansion is available, allowing the project team to begin addressing and completing these items. The industrial lift station project has been included with the expansion project and extended the timeline due to the utilization of federal funds for the new lift station.

The Urban Renewal Agency (URA) will be holding a workshop for the archway project on Friday at 10:30 a.m.

The City Council will need to discuss future dates for a joint meeting with the Board of County Commissioners (BoCC), which can be determined at the next meeting.

City Manager Wullschlager announced the execution of a contract with Anderson Perry for the next 12 months for engineering consulting services for the City. Anderson Perry has been engaged to provide consulting for Public Works and the Community Development Department.

During the All Basin Partnership meeting, it was noted that the cleanup of BLM land in the La Pine area is being considered for 2026.

City Manager Wullschlager provided an update on the Intergovernmental Agreement (IGA) with the Sheriff's Office for an enhanced sheriff patrol district, which will allocate a designated officer and a patrol officer to the City. While the specific officers have not yet been identified, the City Manager is in discussions with the new Sheriff. He asked if he could write a letter to the Sheriff to request Sergeant Kalmbach as the designated officer. The Council agreed to request Sergeant Kalmbach.

An update on the rural fire district was provided, highlighting their grant application to purchase Automated External Defibrillators (AEDs). The City Manager informed the Council that he had written a letter in support of the fire district's grant application.

Lastly, the City Manager updated the Council on the Request for Proposals (RFP) for the construction of the Spec building in the industrial park. He is finalizing the edits, and the RFP is expected to be available to the public within the next 2-3 weeks for proposal submissions.

City Recorder Metcalf did not have any comments.

MAYOR & COUNCIL COMMENTS

Councilor Curtis-Thompson did not have any comments.

Councilor Shields welcomed the new Mayor, City Councilors, and Planning Commissioners.

Councilor Ignazzitto welcomed Mayor Earls and Councilor Curtis-Thompson, expressing her confidence in the staff and the community to support the new Council members. She also welcomed the reappointed Commission members and commended Community Development Director Bybee for his public engagement efforts through coffee meetings and comprehensive plan discussions.

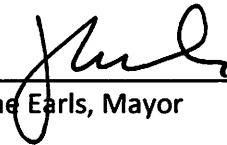
Councilor Morse expressed gratitude and welcomed Mayor Earls.

Mayor Earls thanked everyone involved in the city's transformation. She acknowledged the significant amount of work ahead and emphasized that the Council's presence is due to the community's expectation for accountability. She expressed appreciation to the community for attending the meeting and thanked the staff and Council for their support.

EXECUTIVE SESSION: per ORS 192.660 if necessary


ADJOURNMENT

Mayor Earls adjourned the meeting at 6:35 p.m.



Jeannine Earls, Mayor Date: 1-22-2025

ATTEST:



Amanda Metcalf, City Recorder Date: 1-22-2025