



CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, July 24, 2024, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/85036525538>

MINUTES

CALL TO ORDER

Mayor Richer called the meeting to order at 5:30 p.m.

ESTABLISH A QUORUM

Council

Mayor Richer

Council President Van Damme

Councilor Shields

Councilor Ignazzitto

Councilor Morse

Student Councilor Marston – Excused

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Kelly West – Public Works Director

Brent Bybee – Principal Planner

Rachel Vickers – Associate Planner

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

PUBLIC COMMENTS

Bernie Brader, that lives on Bristlecone, made a comment on the usage of wetlands in La Pine. He asked why one owner can do one thing and a different owner can't do the same thing. He asked that if it is not within the City's jurisdiction then can staff do more research on the subject.

Becca Rohleder that lives on Glenwood Dr. made a comment on the un-homed situation surrounding La Pine. She stated that she conducted a survey of the un-homed population who visited St. Vincent's seeking resources. She explained her results with the Council. She stated her concern for the safety of residents of the un-homed population on public land. She asked the Council why the City has not applied for state and county grants to help this population that was displaced by the fire.

Wes Elliot, that lives on Lowell Way, made a comment about a fundraiser that was scheduled to raise funds for the Activity Center. He stated that in past years they have not been asked to provide permits to serve and sell food. He also explained that the City asked for documentation including an insurance policy to conduct other fundraisers. He wanted the Council to be aware that the current regulations in place can hinder nonprofits from fundraising.

CONSENT AGENDA

1. 06.12.2024 Regular City Council Meeting Minutes
 - a. Public Comment Form – John Heylin
 - b. Public Comment Form – Kylan Kerr
2. 06.26.24 Regular City Council Meeting Minutes
 - a. Public Comment Form – Sue Gabriel
 - b. Public Comment Form – Zorba Stathakis
3. Financial Reports
 - a. May Financial Summary
 - b. May Interest Report
4. George Potter and Christy Clark Correspondence

Councilor Van Damme abstained from the approval of the consent agenda due to her absence at the June 26, 2024, meeting.

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Morse seconded the motion.* Motion passed unanimously.

ADDED AGENDA ITEMS

City Manager Wullschlager added to the agenda Resolution 2024-13 extending an emergency declaration due to the current state of imminent threat of wildfire.

OLD BUSINESS:

1. COIC – IGA for Construction Management

City Manager Wullschlager presented the associated staff report stating that Central Oregon Intergovernmental Council (COIC) provided an explanation of coverage which extends to \$10,000,000.00 and includes errors and omissions coverage.

He asked the Council to approve the IGA for the construction management of the spec building in the industrial park.

Councilor Morse made a motion to approve the Intergovernmental Agreement for Management of the La Pine Small Business Incubator Building Project. *Councilor Ignazzitto seconded the motion.* Motion passed unanimously.

NEW BUSINESS:

1. Petition

Finance Director Ivans presented the associated staff report stating that the City received a petition from seven citizens concerned about the national movement to cut back on quality-of-life policing methods. She stated that the petition was not signed by the citizens that were listed. She said that the City's charter does not address petitions. If the Council were to consider a referendum the state requires 15% of City registered voters validated signatures. No other actions were needed.

Mayor Richer read the petition aloud for the citizens in attendance of the meeting.

2. Fire Restriction and Enforcement (Letters)

City Manager Wullschlager presented the associated staff report asking the Council to sign letters of support for both the Board of County Commissioners (BoCC) and the Deschutes County Sheriff's Office (DCSO). These letters are in support of our ongoing and combined efforts of ensuring public safety as it relates to wildland fire.

Councilor Ignazzitto made a motion to approve the fire restriction and enforcement letter(s). *Councilor Morse seconded the motion.* Motion passed unanimously.

3. Transportation Growth Management Grant Letter of Support

Principal Planner Bybee presented the associated staff report asking the Council for a letter of support as Planning staff is applying for the Transportation Growth Management (TGM) grant. He stated that if awarded the grant, it would potentially fully fund the Transportation System Plan (TSP) update.

Councilor Van Damme made a motion to approve the transportation growth management letter of support as presented by Planning Staff. *Councilor Ignazzitto seconded the motion.* Motion passed unanimously.

OTHER MATTERS

City Manager presented Resolution 2024-13 extending an emergency declaration due to the current state of imminent threat of wildfire. This extends the state of emergency until August 28, 2024.

Councilor Morse made a motion to adopt Resolution 2024-13, a resolution extending an emergency declaration due to the current state of imminent threat of wildfire. *Councilor Shields seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Van Damme – Aye

Councilor Shields – Aye

Councilor Ignazzitto – Aye

Councilor Morse – Aye

Motion passed unanimously.

PUBLIC COMMENTS

Stu Martinez, that lives on Morson St., thanked the Council for extending the state of emergency with Resolution 2024-13. He suggested that the City publicize how much the City has done for the

firefighting efforts, so the citizens of La Pine are aware. He stated that he would have liked an update from the Mayor or City Staff on social media or another form of public communication.

Mayor Richer informed the public that staff did have an update during the public briefing on a Facebook live update.

Mr. Martinez thanked the staff and the City Council.

STAFF COMMENTS

Associate Planner Vickers gave an update on the current land use applications. She stated that the Type I permits have been completed, with the exception of one lot line adjustment that is related to a zone change.

She gave an update on the Type II applications which include a zone change that was recently approved by the Planning Commission at their last public hearing. She stated that it will be presented to the Council at the August 14th meeting. There are three partitions in the Cagle subdivision. There is a site plan review for storage unit expansion. She stated that the Planning Commission will have public hearings in August regarding subdivisions. Once the Commission makes a recommendation it will be presented to the Council. St. Charles is asking to increase their parking lot, which needs to be reviewed so they do not exceed their allotted amount. Lastly, there is a new site plan review for a 3 story 40,000 square foot 39-unit multifamily development on Drafter Rd.

Finance Director Ivans informed the Council that she is working with the auditors as they audit our last fiscal year.

She stated that she is working with public works and administration on the finalization of the water and wastewater expansion project.

City Recorder Metcalf did not have any comments.

Principal Planner Bybee gave an update on the planning department and how busy they have been. He gave a schedule of the upcoming public hearings being presented to the Planning Commission.

He updated the Council on La Pine 2045 and stated that there will be another community summit in the fall.

He explained that staff and 3J have been working closely together as they finalize their application for the TGM grant that is due on July 31st.

He gave an update on Community Planning Assistance for Wildfire (CPAW) and listed the local organizations staff has been working with to present their efforts related to community planning and CPAW. He stated that the Planning Staff will be presenting at meetings for Rotary and the Chamber of Commerce, and asked for any other recommendations where staff can speak at. He clarified that the State has released their revised draft wildfire hazard maps and stated that much of the City of La Pine is considered a high hazard. He will be working with CPAW regarding the revised map.

Public Works Director West informed the Council that he has been working with GSI Water Solutions in updating our Water Management and Conservation Plan (WMCP).

He stated that well 1 is online and there are plans to upgrade well 2 in August. The new generator has been installed at the wells and will be online soon.

He said that all the required OHA samplings have been completed.

He updated the Council that Public Works have been working on replacing all the older water meters and replacing fire hydrant flags around the city.

He gave an update on the lift stations and how staff have been addressing issues until the stations can be upgraded.

He stated that staff have been performing inspections for new developments. In addition to pumping tanks in Crescent Creek Phase 1 for their scheduled maintenance.

He said that the City's recycled water use plan has been submitted to the Department of Environmental Quality (DEQ) for final review.

Public Works Staff have been working with the City's engineer to figure out the proper placement of the Newberry lift station. And that the water and wastewater project is finalizing on Burgess and Huntington which will allow for lift station 3 to come online.

Lastly he gave an update on streets and stated that staff have completed crack sealing on Apache Tears and in the Crescent Creek neighborhoods. Staff will commence again in September on other roads within the city.

City Manager Wullschlager gave a comment on the memorandum that was sent to the Council and explained how the City assisted local and state firefighters in handling the wildfires. He clarified that website updates that were posted were centered around safety for citizens and did not include the City's efforts. He also gave positive feedback for the State Fire Marshal's Office and how they worked effectively and efficiently during the emergency.

He gave an update on the water and wastewater expansion project stating that the completion date will be in the fall of 2024. He stated that there was a delay due to an inadvertent discovery on Glenwood which halted construction for the neighborhood. He stated that there were four months of negotiation and listed all the organizations that were involved. In conclusion, a cultural monitor has been present on site since April which the City has funded with the USDA project financing. A sight assessment will be done in September.

He reminded the Council that there will be a Newberry Regional Partnership (NRP) meeting on July 29th at the Activity Center.

He stated that he has had conversations with Commissioner Adair regarding land within the City's limits and its possible uses. He explained there is an area of land consisting of 400+ acres that is currently restricted for public works use. He stated that there may be possible avenues to changing the restrictions in the future.

Lastly, he stated that he met with Captain Baily and the DCSO regarding the collaboration of the distribution of fire extinguishers to the unhoused.

MAYOR & COUNCIL COMMENTS

Councilor Morse thanked everyone for attending the meeting.

Councilor Ignazzitto thanked the public for attending the meeting. She stated that she is thankful for how responsive all the organizations have been with the wildfires in our community. She asked the community to keep working together to seek solutions in the future.

Councilor Shields thanked Staff and Mayor Richer for keeping things running smoothly during the wildfires.

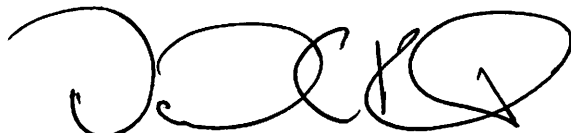
Councilor Van Damme thanked the citizens for attending the meeting. She thanked staff for working together with the other organizations as the fires were extinguished.

Mayor Richer thanked everyone for attending the meeting. He stated that he was thankful for the planning that occurred towards the City's infrastructure which allowed for water availability during the fires. He asked the community to provide the Council with their comments so we all can work together in building La Pine.

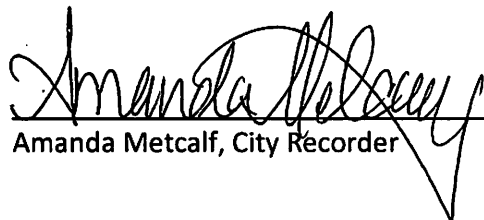
EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT

Mayor Richer adjourned the meeting at 6:28 p.m.


Date: 14 AUG 24
Daniel Richer, Mayor

ATTEST:


Date: 8/19/24
Amanda Metcalf, City Recorder