

REVISED
LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, October 24, 2012

Executive Session – 5:30 pm

Work Session – 6:00 pm

Special Meeting – 6:45 pm

16345 Sixth Street
La Pine, Oregon 97739

- A. Executive Session – 5:30 pm
1. Call to Order
 2. Roll Call
 3. The Executive Session will occur under ORS 192.660(2)(i) – to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member: Annual City Manager Performance Review – the City Council will review Mr. Hasson’s management performance relying upon an evaluation process established by the Oregon League of Cities. The evaluation will be moderated by Roger Jordon.
 4. Adjourn
- B. Work Session – 6:00 pm
1. Call to Order
 2. Roll Call
 3. Pledge of Allegiance
 4. Public Comments
 5. City Manager Performance Evaluation
 6. Mr. Schulz, the new La Pine Park and Recreation Director would like to have a discussion with the Council concerning Heritage Park located on Huntington Road.
 7. Discussion about a sewer and water policy the City has inherited whereby La Pine residents continue to receive monthly billings in certain circumstances after their water has been turned off.

8. Discussion about hiring Kittleson & Associates to help the City with the 2016-2018 STIP Grant Application that is due in November.
9. Public Comments
10. Adjourn

C. Special Session – 6:45 pm

1. Call to Order
2. Roll Call
3. Councilor Greiner and Martinez are asking Council to reconsider their position concerning the determination not to publically discuss employment issues until after the hiring of a labor attorney. If Council votes to allow further discussion then staff will provide information on this subject.
4. Public Comments
5. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. These meetings are subject to cancellation without notice. These meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432. For deaf, hearing impaired or speech disabled, dial 536-1432 for TTY.

REVISED
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Wednesday, October 24, 2012

Executive Session – 5:30 pm

Work Session – 6:00 pm

Special Meeting – 6:45 pm

16345 Sixth Street

La Pine, Oregon 97739

A. Executive Session – 5:30 pm

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Roll Call

Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Dan Varcoe
Councilor Don Greiner
Councilor Kathy Agan

Also present was Roger Jordan from the League of Oregon Cities.

3. The Executive Session will occur under ORS 192.660(2)(i) – to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member: Annual City Manager Performance Review – the City Council will review Mr. Hasson’s management performance relying upon an evaluation process established by the Oregon League of Cities. The evaluation will be moderated by Roger Jordon.

4. Adjourn

The meeting was adjourned.

B. Work Session – 6:00 pm

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Roll Call

City Manager Steve Hasson
Mayor Ken Mullenex
Councilor Stu Martinez
Councilor Dan Varcoe
Councilor Don Greiner
Councilor Kathy Agan
Public Works Manager Scott Perkins
City Recorder/Finance Officer Lori Martin
Admin Ass't Patricia Morgan
Office Billing Specialist Ashley Williams

Quorum established.

3. Pledge of Allegiance

Roger Jordan led the Pledge of Allegiance.

4. Public Comments

None

5. City Manager Performance Evaluation

Mayor Mullenex stated that the Council is pleased with the City Manager's overall performance and that the City Manager meets job standards with a plus. He said they have identified some areas for him to work on with the Council:

- assist the Council with developing a process to ensure projects and work activity that fits within the Council goals;
- attend regional and state wide training opportunities for both himself and his staff;
- assist the Council in providing a more formal atmosphere for Council meetings and;
- encourage relationship building regionally and also;
- assist the Mayor and Council with the governing of the City of La Pine;

Mayor Mullenex stated that the Council appreciated all the hard work that City Manager Hasson has done. City Manager Hasson stated that he would like to do more things regionally. He also said he enjoys getting to start so many projects for the first time in the City. City Manager Hasson said he really likes both the Council and the citizens of La Pine.

6. Mr. Schulz, the new La Pine Park and Recreation Director would like to have a discussion with the Council concerning Heritage Park located on Huntington Road.

Bob Schulz, Director of Parks and Recreation District, stated that there are teenagers smoking at Heritage Park. He said there is some confusion about what part of the park the District actually owns. Mr. Schultz said the teenagers also stand on top of the picnic tables and leave a lot of litter there every day. He also said the new park benches were damaged by someone using an axe. City Manager Hasson stated that as part of the BLM land swap, the City will become the recipient of around three-quarter acres of land which would include Heritage Park and the library. He said there was a lease arrangement between BLM and the Park and Recreation District that was crafted around the year 2000. City Manager Hasson said that in 2005 the Library District assumed that lease agreement. He said that once the land is transferred, the Library District or the Park and Recreation District will enter into a new lease arrangement with the City. City Manager Hasson said that this should occur in the next few months. Councilor Martinez said that the City needs to put a strong message out regarding the negative activity that is going on at Heritage Park. Councilor Martinez stated that there is a state law against smoking within ten feet of any building. Mayor Mulenex mentioned that the County Health department did a report on smoking in public areas. City Manager Hasson said since there is vandalism going on over there he will send information to the Sheriff's office so they can check on the Park more often.

7. Discussion about a sewer and water policy the City has inherited whereby La Pine residents continue to receive monthly billings in certain circumstances after their water has been turned off.

City Manager Hasson stated that the City had decided to review some of the policies from the Water and Sewer District, and this was the first policy that needed to be reviewed. He said that if a customer walks away from their property they continue to get billed for sewer and water in the amount of approximately \$52.00 per month. City Manager Hasson said the customer is also charged a late fee, and after five or six months the late fee increases. He said the cost for disconnection is \$100. Generally, the lender on the home mortgage will contact us and pay what is in arrears as well as continue to pay monthly fees until the home sells. City Manager Hasson said that they have a policy that they do not report the customer to a credit agency. He said that if they discontinued this policy there would be less revenue in the amount of \$9,800.00 a year. City Manager Hasson said that they could not find justification for this policy in any ordinance or resolution. Councilor Varcoe expressed confusion as to why debt would continue after the water has been turned off. City Manager Hasson said that they could turn the monies owed to a collection agency until the water is turned off. Mayor Mulenex suggested sending a letter to the mortgage lender and demanding payment.

Public Comments

Kitty Shields, area resident, suggested that the City charge a facilities charge like the electric company does.

Roger Jordan, from the League of Oregon Cities, said that they have policies from several cities that could be reviewed for this type of thing. Council had consensus for the City Manager to investigate this matter further and bring it back to a future council meeting.

8. Discussion about hiring Kittleson & Associates to help the City with the 2016-2018 STIP Grant Application that is due in November.

City Manager Hasson stated that ODOT has something called STIP (Statewide Transportation Improvement Program) where there are monies available from time to time. He said the cutoff date for a grant application is within approximately 30 days for monies available in the 2016-2018 timeframe. City Manager Hasson stated that ODOT told him they would sponsor the grant application. He said he was also thinking about having the Parks and Recreation District be a partner as well. City Manager Hasson said that they probably will not get a big portion of the funds due to the competition from Bend and Redmond. He said they decided to apply for a grant application for the pathway off Hwy 97 connecting both ends of the City. City Manager Hasson said it would also cover some of the construction cost of sidewalks off Hwy 97 from Huntington to First Street and then on the west side of Hwy 97 from First street down to 6th street. He said they would probably apply for a one million dollar grant. Peter Russell, Transportation Planner for Deschutes County was offered up to write some of the grant. He also said Kittleson and Associates has done a lot of the research for the projects and they have told him they would be willing to write up the grant with Peter Russell. The price quote would be between one thousand and two thousand dollars. Mayor Mullenex said every part of the ODOT money is now going into STIP. He said it is a very competitive process. The Council had no objection to City Manager Hasson hiring Kittleson & Associates to write the grant.

9. Public Comments

None

10. Adjourn

A motion was made by Councilor Varcoe and seconded by Councilor Greiner to adjourn the Work Session.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

B. Special Session – 6:45 pm

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Roll Call

City Manager Steve Hasson
Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Dan Varcoe
Councilor Don Greiner
Councilor Kathy Agan
Public Works Manager Scott Perkins
City Recorder/Finance Officer Lori Martin
Admin Ass't Patricia Morgan
Office Billing Specialist Ashley Williams
Quorum established.

3. Councilor Greiner and Martinez are asking Council to reconsider their position concerning the determination not to publically discuss employment issues until after the hiring of a labor attorney. If Council votes to allow further discussion then staff will provide information on this subject.

Mayor Mulenex said he has received advice from the City Attorney stating that the Council should not discuss employment related issues, until a labor law attorney has been hired. Councilor Greiner stated that if the City shows concern for the employees they have it may save the City in the future from needing to hire an attorney to do labor negotiations. Councilor Varcoe requested receiving some of the information that Councilor Greiner has on the topic.

Councilor Martinez stated that he thought the Council should follow the City Attorney's recommendation to not discuss employment related issues until a labor law attorney had been hired. He said he was very concerned about the welfare of the employees at the City.

A motion was made by Councilor Agan and seconded by Councilor Varcoe to reaffirm the Council's previous position on the matter.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>		<i>Abstained</i>
<i>Councilor Stu Martinez</i>		<i>Abstained</i>
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed 2-0 with two Councilors abstaining.

Mayor Mulenex stated that there is a grant that the Bend La Pine School District will apply for and they are asking for a letter of support from the City of La Pine. He said he would like the Council's permission for him and Stu to work up a letter of support for them. Mayor Mulenex said the grant amount would be about twenty-five million dollars.

A motion was made by Councilor Varcoe and seconded by Councilor Greiner for Councilor Martinez and Mayor Mulenex to write a letter of support on behalf of the Bend La Pine School District.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

4. Public Comments

None

Mayor Mulenex said that staff are only allowed to speak during a regular council meeting and comments should go through the City Manager at that time. Councilor Martinez asked to have it put in the Minutes that Lori Martin was not allowed to ask a question or speak during the public comments.

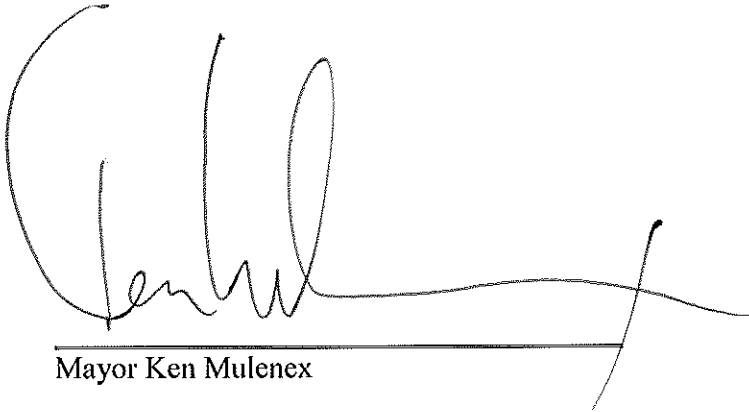
5. Adjourn

A motion was made by Councilor Varcoe and seconded by Councilor Agan to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mulenex adjourned the meeting.



Mayor Ken Mulenex

Attest



Lori Martin, City Recorder/Finance Officer