



**CITY of LA PINE CITY COUNCIL AGENDA**  
Wednesday, January 11, 2017  
**5:30 pm Work Session**  
**Regular Session Immediately Following Work Session**  
La Pine City Hall  
16345 Sixth Street, La Pine, Oregon 97739

**A. Work Session – 5:30 pm**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Discussion on Access Management Strategy for US 97, 1<sup>st</sup> - 6<sup>th</sup> Streetscape Project  
Gary Farnsworth from ODOT
5. Discussion on Zoning Ordinance Amendment to Allow Recreational Marijuana Retailers and follow-up on Time, Place, Manner for Medical Marijuana and Recreational Marijuana Proximity
6. Introduction with Steve Parnell, Economic Development Sunriver/La pine Area Director
7. Public Comments
8. Adjourn

**B. Regular Session – Immediately following Work Session**

1. Establish Quorum
2. Added Agenda Items  
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council.
3. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Reimbursements for Staff and Council
  - b. Financials
    - i. Revenue and Expenditures
4. Public Comments
  5. Audit Presentation by Steve Tuchscherer for Fiscal Year 2015-2016
  6. A Proclamation Declaring January 2017 as National Mentoring Month
  7. Appointment of Public Works Committee and Planning Commission Members Due to Expiring Terms
    - Russ Smith for Public Works Committee & Planning Commission; and also Jim Fleming, Linda Johnston and Tom Weller for the Public Works Committee.
  8. Contract Amendment to FCS Agreement regarding SDC Services
  9. Right of Way (ROW) Acceptance from ODOT for US 97 West Side Streetscape Project.
  10. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
  11. Public Comments
  12. Staff Comment
  13. Council Comments
  14. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

**CITY of LA PINE CITY COUNCIL MINUTES**  
Wednesday, January 11, 2017  
**5:30 pm Work Session**  
**Regular Session Immediately Following Work Session**  
La Pine City Hall  
16345 Sixth Street, La Pine, Oregon 97739

**A. Work Session – 5:30 pm**

1. Call to Order

Mayor Scott called the meeting to order.

2. Establish Quorum

Mayor Dennis Scott  
Council President Stu Martinez  
Councilor Karen Ward  
Councilor Connie Briese  
Councilor Don Greiner  
Student Councilor Treydon Plamondon  
City Manager Cory Misley  
Jake Obrist, Public Works Manager  
Accounting Clerk Ashley Williams  
Administrative Assistant Patti Morgan

**Quorum established**

3. Pledge of Allegiance

Councilor Briese led the Pledge of Allegiance.

4. Discussion on Access Management Strategy for US 97, 1<sup>st</sup> - 6<sup>th</sup> Streetscape Project  
Gary Farnsworth from ODOT

Gary Farnsworth was via the telephone. He said the Streetscape Project Report will be presented at the next Council Meeting. Construction will begin in the spring of 2018. Mr. Farnsworth said they want to be very transparent with the project. He said they will recommend all the access ways for the project. Mr. Farnsworth said they will work with each property owner on the recommendations. He said letters have been sent out to the effected property owners on the west side. Mr. Farnsworth said they are only making a couple of changes on the eastside. He said they will also cover pedestrian crossings. Councilor Greiner expressed concern about the property lines and if they may need to be corrected. Mr. Farnsworth said, in regard to this project, that changes will not be done at that time. He said they will not prohibit a property owner from adjusting their property lines. Councilor Martinez discussed the re-alignment of 6<sup>th</sup> Street and Finley Butte Road. Mr. Farnsworth said they will be disclosing to Deschutes County that they are making some changes on the west side of Hwy 97. He said they did emphasis safety in the design for pedestrians. Mr. Misley said the property owners have been included in the discussion on frontage and access that has been used for several years. He also discussed all the work that ODOT had done for the project. Mr. Farnsworth said they have put in the project several pedestrian crossings. There was a discussion as to why the crossings were located at where they were planned to be. The new speed limit will be moving down from 35 mph to 30 mph. Also, the warning light for crossing will be taken down.

5. Discussion on Zoning Ordinance Amendment to Allow Recreational Marijuana Retailers and follow-up on Time, Place, Manner for Medical Marijuana and Recreational Marijuana Proximity

Tammy Wisco, City Planner, was present via the telephone. She said this ordinance would allow marijuana retail (either medical or recreational) in particular zones, only. Ms. Wisco said they wanted to know if the Council would like the marijuana retail allowed only in traditional commercial zones or additional zones. Ms. Wisco discussed some of the transition areas in the City. The Council had consensus to allow only the traditional commercial zone for marijuana retail. They also had consensus not to allow the marijuana retail in transitional areas. Ms. Wisco said the ordinance will probably come back to the Council sometime in March. Most of the Councilors thought that mixed use commercial should be an allowable zone for marijuana sales. The time, place and manner would be referenced in the conditional use application for marijuana sales.

6. Introduction with Steve Parnell, Economic Development Sunriver/La pine Area Director

Mr. Parnell discussed the advisory group SLED (Sunriver La Pine Economic Development) that he will be working with and receiving direction from. He said he is also working on marketing La Pine, especially for encouraging new businesses to come to La Pine. His former employment was as a teacher for La Pine High School. There was a discussion on available housing for employees of new businesses coming into La Pine. Also discussed was the need for upkeep in some of the established neighborhoods.

Cory Misley said Housing Works had received monies from the State to build low-income housing in La Pine.

7. Public Comments

Brian Earls, business owner, asked about the cinder in the swales. Mr. Misley said that Public Works Manager, Jake Obrist, is discussing the problem with ODOT.

8. Adjourn

Mayor Scott adjourned the meeting.

**B. Regular Session – Immediately following Work Session**

1. Establish Quorum

Mayor Dennis Scott  
Council President Stu Martinez  
Councilor Karen Ward  
Councilor Connie Briese  
Councilor Don Greiner  
Student Councilor Treydon Plamondon  
City Manager Cory Misley  
Jake Obrist, Public Works Manager  
Accounting Clerk Ashley Williams  
Administrative Assistant Patti Morgan

**Quorum established**

2. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council.

None

3. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Reimbursements for Staff and Council
- b. Financials
  - i. Revenue and Expenditures

**A motion was made by Councilor Greiner and seconded by Councilor Briese to Approve the Consent Agenda.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**

4. Public Comments

5. Audit Presentation by Steve Tuchscherer for Fiscal Year 2015-2016

Steve Tuchscherer reviewed the audit letter that the Councilors had from him. He said there were no issues with the audit. He then discussed some of the numbers that were in the financial statements. Mr. Tuchscherer said that they had no concerns about having a City Accountant that is familiar with government accounting ensure the accuracy of the information they reviewed. He also discussed the refinancing of the bonds that was done in the past and that will save the City a lot of money. Mr. Tuchscherer said that those actual revenues were more than the budgeted revenues. He said the City is in a very good financial position. Mr. Tuchscherer stated he was very pleased with how the City is managing its financial responsibilities.

Mr. Miskey said the City Finance Director, Brenda Bartlett, may be at the January 25, 2017 Council Meeting in case the Council had any more questions regarding the audit. He said she was not able to come tonight.

**A motion was made by Councilor Briese and seconded by Councilor Greiner to Accept the FY 2015-2016 Audit.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**

6. A Proclamation Declaring January 2017 as National Mentoring Month

Mayor Scott read the Proclamation declaring January 2017 as National Mentoring Month.

**A motion was made by Councilor Martinez and seconded by Councilor Greiner to Approve the Proclamation for National Mentoring Month.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**

7. Appointment of Public Works Committee and Planning Commission Members Due to Expiring Terms

- Russ Smith for Public Works Committee & Planning Commission; and also Jim Fleming, Linda Johnston and Tom Weller for the Public Works Committee.

**A motion was made by Councilor Greiner and seconded by Councilor Briese to Re-Appoint Russ Smith, Jim Fleming, Tom Weller and Linda Johnston to their Committees and Commissions.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**

8. Contract Amendment to FCS Agreement regarding SDC Services

Mr. Misley discussed the lowering of SDC charges by factoring in grants. The original costs, provided by FCS, were too high and they were asked by staff, to revise them. In addition, there were some other things that needed to be done by FCS. Because of this, the costs by FCS were increased. Mr. Misley said he has met with some construction companies over the SDC proposed increases. He said that the City Attorney is working on a short agreement to cover the extra costs of the contract.

**A motion was made by Councilor Greiner and seconded by Councilor Martinez to Approve the Contract Amendment for FCS.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**

9. Right of Way (ROW) Acceptance from ODOT for US 97 West Side Streetscape Project.

Mr. Misley said that ODOT is transferring the right-of-way to the City for the Streetscape Project.

**A motion was made by Councilor Martinez and seconded by Councilor Briese to Accept the Right of Way transfer from ODOT for the Streetscape Project.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**

10. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

None

11. Public Comments

Melissa Marcotte, area resident, said she was called by the police and asked to be the point of contact for South Deschutes County. She said there are many serious issues for seniors and others, due to the heavy snow conditions. Mr. Misley said he would be happy to be the point of contact for the City due to the emergency situation.

12. Staff Comment

Mr. Misley said there have been very few complaints about the snow removal this winter. He also discussed the Work Session and Regular Session scheduled for January 25<sup>th</sup>. Ashley Williams said that a lot of the costs to FCS were due to the rate study for water and sewer, only a small portion was for the SDC study.

13. Council Comments

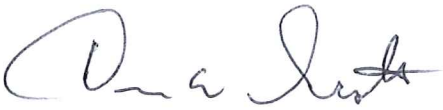
Councilor Martinez stated that he wanted to commend the staff and Public Works department for the condition of the streets from the snow storm. He said it was done in a timely manner this winter. Councilor Martinez said that the City has really become helpful in these types of emergencies. Councilor Briese commended Ms. Williams, and other staff, for the work on the audit. Councilor Greiner said the snow plowing this year has been much better than in the past. He expressed concern that the fire hydrants were covered up by snow. Councilor Martinez said it is the homeowner's responsibility to clear snow from the fire hydrants. Mayor Scott said that the meeting was very important and there was good input.

14. Adjourn

**A motion was made by Councilor Ward and seconded by Councilor Martinez to Adjourn the Meeting.**

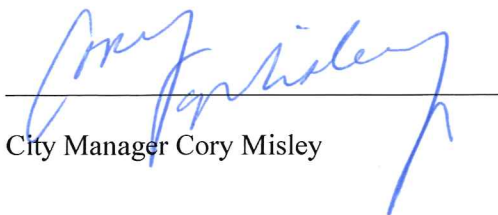
<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

**Motion passed unanimously.**



Mayor Dennis Scott

attest



City Manager Cory Misley